

Date Correction Plan Due 5/19/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN
TO FILE A COMPLAINT CALL 262-446-7800	

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Child And Fam Ctrs Of Excellnc Inc		1000557921 / 012 - 1011343	
Address - Facility (Street, City, State, Zip Code) N4w22000 Bluemound Rd Waukesha WI 531868755		Telephone Number 262-548-8080	
Date - Regulation Visit 2/18/2025		Date - Regulation Visit 2/18/2025	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(2)(h) Policies Submitted & Implemented</p> <p>Description: Staff did not follow center policy that name to face tracking will be completed when moving from one location to another.</p> <p>After watching video for an incident that occurred on 2/11/25 the toddler classroom leaving the indoor gym did not perform name to face tracking when leaving the gym.</p> <p>The Pink Room did not perform name to face tracking when entering or leaving the indoor gym. The same classroom did not do name to face tracking when entering or leaving a different gym to play in. The same classroom did not do a name to face tracking when they returned to their classroom.</p>	<p>Staff were retrained on the tracking procedures which include name to face checks. In addition, we have added attendance checks on all classrooms to monitor compliance.</p>	2/18/25	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Child And Fam Ctrs Of Excellnc Inc		1000557921 / 012 - 1011343	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
N4w22000 Bluemound Rd Waukesha WI 531868755		262-548-8080	2/18/2025
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date
Verification Date			
2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: A 2.5 year old child was left unsupervised, sitting in a hallway for approximately 23 minutes until another staff member walking by saw the child in the hallway crying.</p> <p>During review of video camera footage two childcare workers were observed looking down on their phones, not providing sight supervision to the children.</p> <p>Part of Forfeiture Assessment dated January 15, 2024.</p> <p>Repeat violation: Previously cited on 12/19/2023</p>	<p>Training was provided for all staff, as well as one-on-one with the staff involved, on active supervision. Attendance checks by administrators will include monitoring of phone usage by staff.</p>	2/18/25
3	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: Center did not follow their child tracking procedure when a 2.5 year old child was left in a hallway for approximately 23 minutes.</p> <p>Part of Forfeiture Assessment dated January 16, 2024. Part of Enforcement Order dated March 6, 2024. Part of Forfeiture Assessment dated December 23, 2024.</p> <p>Repeat violation: Previously cited on 12/16/2024, 2/21/2024, 12/19/2023</p>	<p>Administrators will conduct attendance checks on classrooms. Classroom teachers will verbally verify number of children each time classroom transitions to a new area.</p>	2/18/25

Name - Certified Operator / Licensed Center Child And Fam Ctrs Of Excellnc Inc		Provider Number / Facility ID Number 1000557921 / 012 - 1011343	
Address - Facility (Street, City, State, Zip Code) N4w22000 Bluemound Rd Waukesha WI 531868755		Telephone Number 262-548-8080	Date - Regulation Visit 2/18/2025
Rule/Statute Number Noncompliance Statement		Correction Plan	Expected Completion Date
4	251.07(2)(e) Child Guidance - Prohibited Actions Description: When reviewing camera footage a child care worker was observed picking up a 2.5 year old child by his arm, while lifting him to his feet.	All staff were retrained on positive guidance with emphasis on prohibited contact. Disciplinary measures were taken with the staff person involved and documented.	2/18/25
			Verification Date

NAME - Agency Worker
 Sara Cooney, Kristin Lange

Date Issued
 5/2/2025

SIGNATURE - Certified Operator or Designee, Licensee or Designee

Date Signed
 5/6/25

