Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
6/19/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Lynn's Happy Hearts Childcare	8000593318 / 001 - 2008357

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
4035 N 13Th St Milwaukee WI 532096901	414-326-8164	6/5/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)1.e. **Child Record - Enrollment Information - Other Emergency Contact** Description: Child 3 & 4 did not have an emergency contact listed on enrollment form	I will contact parents of 3&4 to obtain emergency contact information. Forms will be updated and reviewed for completion.	6/19/26	
2	250.04(6)(a)1m.f. **Child Record - Health History - Medical Condition Symptoms** Description: Child 2,3 & 4 had medical conditions checked off on health history form and symptoms and sign section on form was not complete	I will meet with parents 2,3 & 4 to document specific symptoms and signs for their medical conditions on the health history forms.	6/19/26	

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Lynn's Happy Hearts Childcare	8000593318 / 001 - 2008357

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
4035 N 13Th St Milwaukee WI 532096901	414-326-8164	6/5/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: Four children in care was not accurately documented on daily attendance during monitoring visit	I will implement a " Point of Entry sign-in procedure where children are logged into the daily attendance record immediatley upon arrival.	6/19/26	
4	250.05(2)(c) **Staff File - Days, Hours Worked** Description: Provider was not signed in for the day to meet staff to child ratio during monitoring visit	I will establish a daily requiremnent for the provider to sign in on the staff log before beginning care to ensure accurate ratio documentation.	6/19/26	
5	250.055(1)(a) **Supervision Of Children** Description: Four children in care were observed not under sight & sound supervision during monitoring visit. Provider was in kitchen while children in care was in living room for a long period of time	I will ensure all children remain within sight and sound at all times. Children will be moved to the same room as the provider during meal time or administrative.	6/19/26	
6	250.06(2)(a) **Electrical Or Hot Surface Protection** Description: Electrical outlets in dining room was observed uncovered and accessible to children in care	I will purchase and install saftey-tested electical outlet covers on all outlets in the dining room and conduct a whole-center sweep for exposed outlets.	6/19/26	

Name - Certified Operator / Licensed Center			Provider Number / Facility ID Number	
Lynn's Happy Hearts Childcare			8000593318 / 001 - 2008357	
Address - Facility (Street, City, State, Zip Code) 4035 N 13Th St Milwaukee WI 532096901		**Telephone Number** 414-326-8164	**Date - Regulation Visit** 6/5/2026	
	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
7	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: Hazardous products and medication were observed accessible to children in care in bathroom mirror cabinet Repeat violation: Previously cited on 3/17/2026	I will install a child proof safety lock on the bathroom mirror cabinet. All medications and hazardous products will be moved to a high, locked shelf or cabinet.	6/19/26	

NAME - Agency Worker
Tiarra Trammell

Date Issued
6/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Talicia Hendrix

Date Signed
6/18/26