

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Date Correction Plan Due
3/3/2026

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Kids First Preschool And Childcare

3000592573 / 001 - 2007716

Address - Facility (Street, City, State, Zip Code)
214 E Seward St Poynette WI 539559004

Telephone Number
608-635-7679

Date - Regulation Visit
1/20/2026

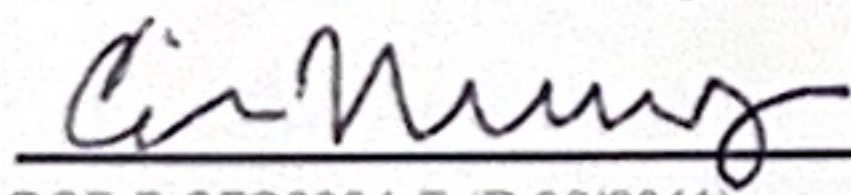
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)6m. Child Record - Immunization History Description: Child 1, who has been enrolled longer than six weeks, is missing documentation of an immunization record.	Contacted parents and received correct documentation	1/27/26	
2 251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 1, who has been enrolled longer than three months, is missing documentation of a physical examination.	Contacted parents and received correct documentation	1/27/26	

Name - Certified Operator / Licensed Center Kids First Preschool And Childcare		Provider Number / Facility ID Number 3000592573 / 001 - 2007716		
Address - Facility (Street, City, State, Zip Code) 214 E Seward St Poynette WI 539559004		Telephone Number 608-635-7679	Date - Regulation Visit 1/20/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(2)(b) Electrical Or Hot Surface Protection Description: There was a space heater on the floor in the Barn classroom that was turned on, accessible and near awake children during the visit. The heater felt hot to the licenser's hand when placed a few inches in front of it. Staff in the Den classroom said they turn on a space heater in that classroom at naptime, which is on the floor accessible to children. Repeat violation: Previously cited on 1/29/2025	Heaters have been removed from classrooms. IF heaters are needed, baby gate will be put in front of heaters.	1/21/26	
4	251.09(3)(a)11. Infant & Toddler - Care During Feeding Description: During the licensing visit, two children in the Zoo classroom were sitting in infant seats built into the table-top, and neither child was buckled in.	Staff member was spoken to and children are buckled at the table for every meal.	1/21/26	

NAME - Agency Worker
Amy Anderson

Date Issued
2/17/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

2/18/26