

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
2/5/2026

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Kit's Creek Childcare		7000592137 / 001 - 2007334	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
304 E State St Albany WI 535029583		608-862-5437	1/21/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 2 did not have documentation on file of a follow up examination at least once every 6 months when the last health report was dated February 2025. Repeat violation: Previously cited on 2/5/2025	The form was given to parent of child 2 to update.	2/1/26.
2	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff B did not have documentation on file of completing the required coursework prior to assuming the position and being left in sole supervision of children.	Staff B was assigned to classroom exclusively with another lead teacher.	2/5/26

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Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
			3	<p>251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness</p> <p>Description: Cots were not stored in a sanitary manner when they were located in the classroom space without a covering to protect from cross-contamination.</p>
4	<p>251.07(5)(a)5m. Menus - Repeating</p> <p>Description: The posted daily menu repeated the same meal each week for breakfast, lunch and snack.</p>	<p>The menu was immediately updated to not have meals that repeat every 7 days.</p>	2/1/26	
5	<p>251.07(6)(dm)1. Medical Log Book</p> <p>Description: The director or the director's designee did not review records of injuries with staff every 6 months when the most recent review of the three medical logs was done in March 2025. Additionally, several entries were made in pencil.</p> <p>Repeat violation: Previously cited on 2/5/2025</p>	<p>The medical log book was updated, staff received education to not write in logbook in pencil.</p>	2/5/26	

NAME - Agency Worker
 Sara Bossingham Obrien

Date Issued
 1/22/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

2/5/26