

Date Correction Plan Due 3/19/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids Castle		Provider Number / Facility ID Number 4000591644 / 001 - 2006843		
Address - Facility (Street, City, State, Zip Code) 4211 Green Bay Rd Kenosha WI 531444521		Telephone Number 262-657-7413	Date - Regulation Visit 2/25/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: The current noncompliance statement and correction plan was not visible to parents. The rule violations were covered.	Cover page was removed from the correction plan on the center family board	2/25/26	
2	251.04(2)(L)1.b. Department Notices Posted Description: The Order issued in July 2025 that had yet to be verified as corrected was not posted and visible to parents.	Order was printed and placed on center family board	3/4/26	

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3	251.04(2)(L)1.c. Stipulations, Conditions, Exceptions Posted Description: The stipulation issued to the center regarding the pool on premise was not visible to parents as it was covered. Repeat violation: Previously cited on 7/2/2025	Stipulation was seperated from Exception and given it's own place on the center family board.	2/25/26	
4	251.04(3)(b) Report - Damage To Premises Description: The center did not report to the department <input type="checkbox"/> flooding <input type="checkbox"/> that occurred and was noticed in the 4K room on 2/22/2026. The classroom needed to be moved and equipment discarded.	The sump pump pipe broke and caused water damage to materials in the closet area; children were not using this space, and they were moved from the classroom immediately while the landlord was notified to service the issue. We will inform DCF in the future	2/25/26	
5	251.04(6)(a)1. Child Record - Enrollment Information Description: Not all children's files included a person to be notified in an emergency when a parent cannot be reached immediately, contact information for a physical or medical facility caring for the child and information for persons other than a parent authorized to call for the child or accept the child who is dropped off.	All child files will be audited and we will ensure that every child has an authorized pick up and emergency Contact information	3/31/26	

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6	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: The enrollment forms used by the center did not include parental consent for emergency medical treatment.	This will be added to the enrollment agreement.	03/31/2026	
7	251.04(6)(a)6. Child Record - Health History Description: Child #4 did not have health history and emergency care plan on file.	Paperwork was given to family to fill out.	03/20/2026	
8	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child #3 did not have on file documentation of a follow up physical examination within 6 months of the previous examination on file.	Parents were asked to provide documentation	03/20/2026	
9	251.05(2)(a)1. Staff Record - Personal Information Description: Staff D did not have staff record information documentation on file.	Employee filed out their staff record information.	03/06/226	

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10	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff D and H did not have documentation of complete physical examinations on file.	Employees were required to complete a physical exam.	03/31/2026	
11	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Staff E did not have documentation on file of completing educational qualifications within 6 months of working with children.	Staff member was informed to provide her educational qualifications and given a deadline	03/31/2026	
12	251.05(2)(a)8. Staff Record - Orientation Description: Staff D did not have documentation of orientation on file.	Staff member completed orientation and placed documentation in file	03/13/2026	
13	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff H did not have documentation of a current certificate in infant and child CPR training.	Staff member resigned right after visit and will be removed from our staff list	03/09/2026	

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14	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A, B, C, D, F and H did not have documentation of current biennial training in child abuse and neglect laws, identification and reporting procedures.	All staff will update their biennial training that expired.	03/31/2026	
15	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: There was not at least 9" of pea gravel in areas of equipment exceeding 4" in height. Repeat violation: Previously cited on 7/2/2025, 5/6/2024	A work order was placed to refresh pea gravel on playground	04/15/2026	
16	251.06(12)(a)4. On Premises Swimming Pool - Door Closed & Locked Description: The alarm on the pool door was not engaged at the time of the visit to alert staff to when it was opened. Repeat violation: Previously cited on 7/2/2025, 7/3/2024	All staff were reminded of our alarm policy for the pool door and the importance of this safety feature.	03/09/2026	
17	251.06(3)(b)2. Emergencies - Practice Written Plans Description: The center director admitted to not completing a fire drill in January 2026. Repeat violation: Previously cited on 7/2/2025	Center management was reminded that fire drills need to be completed monthly by Regional Director	03/31/2026	

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18	251.06(4)(jm)2. Fire Alarms & Smoke Detectors - Testing Description: The center director admitted to not testing the smoke detection system in January 2026. Repeat violation: Previously cited on 7/2/2025	Center management was reminded that testing need to be completed monthly by Regional Director	03/31/2026	
19	251.06(9)(c)1. Safe Food Description: It was reported that there was expired milk in the kitchen refrigerator.	Milk was immediately discarded.	02/25/2026	
20	251.06(9)(d)2.a. Food Storage - Dry Food Description: A bag of dry oatmeal was observed opened and taped shut, not stored in a metal, glass or food grade plastic container with a tight fitting cover or in a zip type bag.	Oatmeal was discarded. Kitchen staff was reminded and retrained on proper food storage.	02/25/2026	
21	251.07(5)(a)4m. Meals & Snacks - Additional Portions Description: There was not enough milk initially available for lunch.	Grocery orders will now be scheduled for pick up on a regular weekly cadence after proper inventory is completed the week prior.	03/23/2026	

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22	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical/injury log books had not been reviewed within the previous 6 months.	All staff were reminded and retrained on medical log review guidelines	03/31/2026	
23	251.09(1)(am) Infant & Toddler - Intake Information Description: One child under age two years did not have Intake information on file in the classroom as it was not obtained before the child began care.	Family was given an intake form for completion and a deadline.	03/23/2026	
24	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child care workers did not document changes in a child's development and routines every three months based on discussion with the child's parent for several children under age 2 years.	Staff were retrained on developmental documentation and regulations.	03/23/2026	
25	251.09(1)(e) Infant & Toddler - Provider Training Description: Staff E did not have training in infant and toddler care within 6 months of working with children under age 2 years.	Staff member was informed to provide her educational qualifications and given a deadline	03/31/2026	

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26	251.09(3)(a)2m. Infant & Toddler - Correct Food, Breastmilk, Or Formula Description: A child received the incorrect bottle (formula) that had been labeled with another child's name.	Center self reported this incident. Staff member was issued a disciplinary form and retrained	03/02/2026

NAME - Agency Worker
Jennifer Brees

Date Issued
3/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Madelyn Kroy

Date Signed

March 19, 2026