

Date Correction Plan Due 8/6/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Kids Castle		4000591644 / 001 - 2006843		
Address - Facility (Street, City, State, Zip Code) 4211 Green Bay Rd Kenosha WI 531444521		Telephone Number 262-657-7413	Date - Regulation Visit 7/2/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(bm) <b>Compliance With Conditions</b>  Description: Children observed playing on front lawn of child care outside of fenced area in contradiction of stipulation on license	Staff were retrained on our license stipulation. All outdoor time is scheduled in the fenced in playground	7/2/25	
2	251.04(2)(L)1.c. <b>Stipulations, Conditions, Exceptions Posted</b>  Description: Stipulation surrounding pond not posted and visible with license	Stipulation was posted on family information board	7/7/2025	

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3	251.04(6)(a)6m. Child Record - Immunization History  Description: Child #2 did not have immunization records on file	Requested immunization records from parent	8/30/25	
4	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5  Description: No health report on file for child #2	Provided health report to parent and requested completion	8/30/25	
5	251.055(1)(b) Supervision - Teacher Per Group Of Children  Description: Staff in sole supervision of class 5 was not a qualified lead teacher	Revised break schedule to ensure assistant teachers are not alone	7/7/25	
6	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces  Description: Inadequate pea gravel around slides and equipment in the outdoor play area  Repeat violation: Previously cited on 5/6/2024	Put in work order for more pea gravel and ordering mats for under slides	7/10/25	

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7	251.06(12)(a)1. On Premises Swimming Pool - Use  Description: Center using pool during hours of operation  Repeat violation: Previously cited on 7/3/2024	Stopped pool usage immediately and set up a meeting with licesning to understand what forms needed to utilize the pool. Exception form submitted.	7/2/25	
8	251.06(12)(a)3. On Premises Swimming Pool - Gate Closed & Locked  Description: Pool gate not locked during hours of use  Repeat violation: Previously cited on 7/3/2024	Locked gate immediately and retrained staff on protocol	7/2/25	
9	251.06(12)(a)4. On Premises Swimming Pool - Door Closed & Locked  Description: Pool area doors not locked or alarmed  Repeat violation: Previously cited on 7/3/2024	Retrained staff to set alarm for every transition	7/3/25	
10	251.06(2)(d) Access To Materials Potentially Harmful To Children  Description: Aerosol air freshener spray accessible to children in girls bathroom near pool	Spray was immediately placed in a locked cabinet	7/2/25	

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11	251.06(3)(b)2. Emergencies - Practice Written Plans  Description: No records of emergency drills	Emergency drills were located and posted in the center.	7/12/24
12	251.06(4)(m)2. Fire Alarms & Smoke Detectors - Testing  Description: No record of testing conducted	Requested testing records from vendor and ensured we have current visits for testing scheduled.	7/21/25
13	251.07(6)(f)5. Medication Administration - As Labeled & Authorized  Description: Child medication form indicated child should receive medication ever four hours in care. The child has not received medication once in the month of June 2025	Child no longer prescribed this medication. Medication was given back to family.	7/3/25

NAME - Agency Worker  
Paul Spink

Date Issued  
7/21/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Virginia Trud*

Date Signed

8/6/25