DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due 7/17/2024	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	**TO FILE A COMPLAINT CALL**

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center C.L.E. Academy		**Provider Number / Facility ID Number** 0000591280 / 001
Address - Facility (Street, City, State, Zip Code) 6524 N 73Rd St Milwaukee WI 532236122	**Telephone Number** 414-243-2146	**Date - Regulation Visit** 6/24/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	202.08(12)(c) **The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.** Description: Child #1 and #2 were missing a written contract that specifies the charge for child care services and the expected frequency of payment that is signed by a parent or guardian and the operator.	Child #'s 3 & 4 both have written contracts that Specifies the charges for child care service. and is signed by both parent and provider.	7/17/2024	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
C.L.E. Academy		0000591280 / 001	
Address - Facility (Street, City, State, Zip Code) 6524 N 73Rd St Milwaukee WI 532236122	Telephone Number 414-243-2146	Date - Regulation Visit 6/24/2024	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2 202.08(12)(f)1-4 **Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:** **1. The Parents' Home And Work Phone Numbers.** **2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.** **3. The Parents' Signed Consent For Emergency Medical Care.** **4. A Name And Number To Call If The Child Requires Emergency Medical Care.** Description: Child #1 and #2 were missing emergency contact on the Enrollment and Health History Form.	Child #1 & 2 both have updated Emergency Contact on the Enrollment and Health History form.	7/17/2024	
3 202.08(2)(c) **The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.** Description: Fragrance plug was plugged in the living room electrical outlet that was accessible to children.	Provider removed Fragrance plug from living room outlet and now has socket cover on.	7/17/2024	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
C.L.E. Academy		0000591280 / 001	
Address - Facility (Street, City, State, Zip Code) 6524 N 73Rd St Milwaukee WI 532236122	**Telephone Number** 414-243-2146	**Date - Regulation Visit** 6/24/2024	
Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
4 202.08(2)(f) **The Premises, Furnishings, And Equipment Shall Be Free From Litter And Vermin, Maintained In A Sanitary Condition, And In Good Repair.** Description: The stairs leading to the basement had items stored on the steps. Other items were scattered on the basement pathway and floor.	The Stairs leading to the basement has been clear of all items	7/17/2024	
5 202.08(4)(a)2. **For A Child 2 Years Of Age Or Older, A Report Of A Physical Examination Conducted Not More Than 2 Years Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 2 Years Thereafter** Description: Child #3 and #4 were missing their health report on file.	both ~~3 & 4~~ Children have updated health Reports on file	7/17/2024	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
C.L.E. Academy		0000591280 / 001	
Address - Facility (Street, City, State, Zip Code) 6524 N 73Rd St Milwaukee WI 532236122	**Telephone Number** 414-243-2146	**Date - Regulation Visit** 6/24/2024	
	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
6	202.08(4)(i) **A Provider Shall Change A Child's Wet Or Soiled Clothing Or Diapers Promptly From An Available Supply Of Clean Clothing Or Diapers. The Child's Diaper Shall Be Changed On An Easily Cleanable Surface That Is Cleaned With Soap And Water And A Disinfectant Solution After Each Use. The Disinfectant Solution Shall Be Registered With The U.S. Environmental Protection Agency As A Disinfectant And Have Instructions For Use As A Disinfectant On The Label. The Solution Shall Be Prepared And Applied As Indicated On The Label.** Description: Per the operator's description, the correct 2-step method was not used to clean and disinfect the diapering surface.	The correct 2-step method will be applied to clean and disinfect the diapering surface	7/17/2024	
7	202.08(4m)(a)2. **The Emergency Plan Under Subd. 1. Shall Be Reviewed Periodically And Practiced As Specified In The Plan.** Description: The basement is used for tornado shelters and drills; however, the designated space that the operator stated was used for the tornado shelter and the drills needed to be clean and clear of other items in the space.	The basment space used for tornado drills is clear of any Items	7/17/2024	

NAME - Agency Worker
Lou Thao

Date Issued
7/3/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Dessicka Wiley

Date Signed
7/17/2024