

<b>Date Correction Plan Due</b> 11/17/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Little Learning Stars Academy		<b>Provider Number / Facility ID Number</b> 3000591213 / 001 - 2006380			
<b>Address - Facility (Street, City, State, Zip Code)</b> 6429 N 104Th St Milwaukee WI 532245102		<b>Telephone Number</b> 414-888-1492	<b>Date - Regulation Visit</b> 10/30/2025		
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<table border="1"> <tr> <td data-bbox="2119 1002 2451 1088"> <b>Expected Completion Date</b> </td> <td data-bbox="2451 1002 2734 1088"> <b>Verification Date</b> </td> </tr> </table>	<b>Expected Completion Date</b>	<b>Verification Date</b>
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1	250.04(6)(a)4.a. <b>Child Record - Physical Exam - Under 2</b>  Description: Child 1's health exam was expired when it was completed more than six months prior to the visit.  Repeat violation: Previously cited on 11/1/2024	Updated record were provided from parents.			
2	250.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: Attendance was not accurate when the one child in care was not signed in.	Attendance was entered during visit and has been corrected			

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3	250.05(2)(c) <b>Staff File - Days, Hours Worked</b>  Description: Staff hours were not entered on the day of the visit.  Repeat violation: Previously cited on 11/1/2024	Hours were entered during visit and is updated.		
4	250.05(3)(e)2. <b>Provider Training - Current Cpr Certificate</b>  Description: Staff A's CPR training was expired.	Training has been completed and current as of NOV/15/2025		
5	250.05(3)(fm) <b>Biennial Training - Child Abuse &amp; Neglect</b>  Description: Staff A's training in child abuse and neglect laws, identification, and reporting was expired.	Training completed and emailed as of 11/6/25.		
6	250.05(4)(c)4. <b>Continuing Education - Documentation Of 12 Month Period</b>  Description: Staff A did not have documentation of having completed 15 hours of continuing education in 2024.	Hours for education for this year has been submitted and current		

**NAME - Agency Worker**  
Cindy Matuszak

**Date Issued**  
11/3/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

12/18/25