

Date Correction Plan Due 12/20/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Forever Friends Learning Center		Provider Number / Facility ID Number 0000590460 / 001 - 2005508					
Address - Facility (Street, City, State, Zip Code) 1623 Fond Du Lac Ave Kewaskum WI 530409138		Telephone Number 262-626-4155	Date - Regulation Visit 12/1/2022				
	Correction Plan	Expected Completion Date	Verification Date				
<table border="1"> <thead> <tr> <th data-bbox="107 676 163 735"></th> <th data-bbox="163 676 978 735"> Rule/Statute Number Noncompliance Statement </th> </tr> </thead> <tbody> <tr> <td data-bbox="107 756 163 783">1</td> <td data-bbox="163 756 978 1027"> 251.07(6)(i)1. Washing Child's Hands & Face Description: Based upon observation, a staff member placed a child into the high chair without washing the child's hands and immediately served the child snack. </td> </tr> </tbody> </table>		Rule/Statute Number Noncompliance Statement	1	251.07(6)(i)1. Washing Child's Hands & Face Description: Based upon observation, a staff member placed a child into the high chair without washing the child's hands and immediately served the child snack.	<i>Staff was reminded of the importance of washing children's hands before snack and mealtimes.</i>	<i>12-1-2022</i>	
	Rule/Statute Number Noncompliance Statement						
1	251.07(6)(i)1. Washing Child's Hands & Face Description: Based upon observation, a staff member placed a child into the high chair without washing the child's hands and immediately served the child snack.						

NAME - Agency Worker
Amanda Holz

Date Issued
12/6/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

12/9/2022

Date Correction Plan Due 12/1/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Address - Facility (Street, City, State, Zip Code) 1623 Fond Du Lac Ave Kewaskum WI 530409138		Telephone Number 262-626-4155	Date - Regulation Visit 8/17/2022
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Based upon record review, On 06/16/2022 in the two year old room between 6 a.m. until 7 a.m. there was no teacher signed into the room. On 06/16/2022 in the toddler room between 6am. until 650 a.m. there was no teacher signed into the room.</p>	<p>The 2-year-old Room and Toddler Room are not open until 8:00 a.m. The 2-year olds were in the preschool room with a staff member. The Toddlers were in the Infant Room with a staff member. Paper sign in and out sheets have been added to each classroom.</p>	12-15-22	
<p>2 251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: Based upon record review, on 06/16/2022 a staff member, that held no qualifications, was signed into the Toddler classroom from 650 a.m. until 754 a.m. with no additional staff member.</p>	<p>The Staff member was in the Infant Room with a Qualified Staff member, said staff member was signed into the wrong classroom on Polare. Paper sign in and out sheets have been added to each classroom.</p>	12-15-22	

Name - Certified Operator / Licensed Center Forever Friends Learning Center		Provider Number / Facility ID Number 0000580460 / 001 - 2005508	
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: Based upon record review, on 08/02/2022 in the Toddler room between 1245pm until 112 pm the minimum staff to child ratio was exceeded: 5 to 1</p>	<p>The second staff member had taken a break from 12:45pm to 1:12pm. Another staff member was covering but was signed into another classroom. Paper sign in and out sheets have been added to all classrooms.</p>	12-15-22

NAME - Agency Worker
Amanda Holz

Date Issued
11/17/2022

SIGNATURE - Agency Worker

Date Signed

12/15/22