

<b>Date Correction Plan Due</b> 12/27/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kinder Castle - Where Hearts Connect		<b>Provider Number / Facility ID Number</b> 6000590396 / 001 - 2005444		
<b>Address - Facility (Street, City, State, Zip Code)</b> 4836 N 47Th St Milwaukee WI 532184414		<b>Telephone Number</b> 414-241-7818	<b>Date - Regulation Visit</b> 12/3/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	250.04(6)(a)1.e. <b>Child Record - Enrollment Information - Other Emergency Contact</b>  Description: The enrollment form for Child #1 and #2 lacked emergency contact information when a parent cannot be reached.	<h1>Parent corrected</h1>	<h1>1/8/ 25</h1>	
2	250.04(6)(a)1.f <b>Child Record - Enrollment Information - Medical Contact</b>  Description: Written consent from the parent for emergency medical care or treatment was not on file for Child #2.	<h1>Parent corrected</h1>	<h1>1/8 /25</h1>	

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3	<p>250.04(6)(a)1.g <b>Child Record - Enrollment Information - Authorized Pickup</b></p> <p>Description: Persons, other than a parent, authorized to call for, pick up, or accept the child who is dropping off, was not on file for Child #1 and #2.</p>	Parent updated	1/8/25	
4	<p>250.04(6)(a)1m.e. <b>Child Record - Health History - Medical Conditions</b></p> <p>Description: The health history information on file for Child #3, who identified as having a medical condition, was incomplete. The corresponding questions (#2-8) on the form were not answered.</p> <p>Repeat violation: Previously cited on 12/5/2023</p>	Mother completed	1/8/25	
5	<p>250.04(6)(b) <b>Current, Accurate Daily Attendance Record</b></p> <p>Description: A review of attendance records showed that on 11/25/24, a child was signed in but was not signed out.</p>	Attendance corrected	1/8/25	
6	<p>250.05(2)(c) <b>Staff File - Days, Hours Worked</b></p> <p>Description: Staff hours were not documented on 11/25/24 when a child was in care. And on 11/8/24, staff signed in but did not sign out.</p>	Timesheets corrected	1/8/25	

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7	250.06(2)(n)1.b. <b>Radon - Testing, Current Providers</b>  Description: Results for Radon gas levels have not been provided to the department for the childcare center.	Been over a year. Have to test again	Sent 1/23 /25	
8	250.06(3)(b) <b>Emergency Plans - Practice</b>  Description: There was no documentation that monthly fire evacuation drills were conducted for the month of November 2024.	Corrected	1/8/25	
9	250.06(4)(a)3. <b>Smoke Detectors - Testing</b>  Description: The time, date, and results of the required monthly smoke detector testing was not documented for the month of November 2024.	Corrected	1/8 /25	
10	250.09(4)(b) <b>Infant &amp; Toddler - Diaper Changing Surface - Disinfection</b>  Description: The diaper changing mat was observed to have several rips/tears making the surface unable to be disinfected easily.	Replaced pad	1/12 /25	

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**NAME - Agency Worker**  
Kristin Keck, Sara Cooney

Date Issued  
12/12/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Date Signed

1/12/25