

Date Correction Plan Due 6/11/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Camilas Childrens Day Care		0000590290 / 001 - 2005200		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1133 W Lincoln Ave Milwaukee WI 532153102		414-837-6883	5/20/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Child #1 did not have documentation of emergency medical care.	Incomplete documents will not be accepted. time will be scheduled to review them with the Parents.	06/01/2026	06/01/26
2	251.04(6)(a)4. Child Record - Field Trip Authorization Description: Child #1 did not acknowledge field trip section of enrollment form.	I will be setting a time limit for parents to return the corrected documents are given to you in advance so that you can make the necessary corrections;	06/01/2026	06/01/2026

however, we have had difficulties because sometimes they are not returned on time. or they are not returned again.

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3	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The attendance records in the 2 year old classroom on the 2nd floor were not accurate. The 5 children in the classroom were not signed into the attendance.	Attendance Books are review one a day; Because of what happened, they will now be reviewed the times a day.	06/01/2026	06/01/2026
4	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C and staff F did not have documentation of current CPR on file. Repeat violation: Previously cited on 10/21/2025	Work staff are informed verbally and in writing about the expiration date of their classes. Unfortunately, not all staff have complied with this reason, the decision has	06/01/2026	06/01/2026
5	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Staff F did not have documentation of 15 hours of continuing education on file.	been made that, if not delivered the corresponding documentation, it will be suspended until the present	06/01/2026	06/01/2026
6	251.055(1)(f) Child Tracking Procedure Description: There were 5 children in the 1 year old room but six children were on the tracking sheet. There were 6 children in the two year old room but only 5 kids were on the tracking sheet. Repeat violation: Previously cited on 7/14/2025, 12/11/2024	I will be in charge of investigating the information about the classes of continuous hours in order to be able to properly inform the teachers. I am checking daily that, when moving a child from one classroom to another, the teachers correctly make the transfer using the tracking sheet.	06/01/2026	06/01/2026

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7	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There were cleaning supplies in the vanity of the two year old bathroom that were accessible to children.	That same day all the objects that were in the bathroom were removed, and a safety hook was also placed on the cabinets so that childrens cannot open them.	06/01/2026	06/01/2026
8	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: There was no thermometer in the kitchen refrigerator.	The teacher in charge of the kitchen was notified that she must check the temperature of the thermometer daily. In this way, any day on which the review has not been carried out will be recorded.	06/01/2026	06/01/2026
9	251.07(5)(a)5.a. Menus - Post Description: There was no menu posted in the kitchen.	A menu has been implemented, which has been placed in the kitchen for consultation.	06/01/2026	06/01/2026
10	251.07(5)(a)5.c. Menus - Available For Review Description: The menus were not available for review.	the menus are now available for review	06/01/2026	06/01/2026

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11	251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: The toddler room did not have the intake under two forms in the classroom.	Admission forms (Intake) will be reviewed weekly to ensure that the information is up to date and complete.	06/01/26 06/01/26

NAME - Agency Worker
Joel Marquez

Date Issued
5/28/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Lora De Leon

06/01/2026