

Date Correction Plan Due 9/29/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis Stat 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Princeton Learning Center Llc		<b>Provider Number / Facility ID Number</b> 0000590120 / 001 - 2004959		
<b>Address - Facility (Street, City, State, Zip Code)</b> 7429 W Bradley Rd Milwaukee WI 532233339		<b>Telephone Number</b> 414-206-0027	<b>Date - Regulation Visit</b> 9/3/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(L)1.b <b>Department Notices Posted</b>  Description: The most recent enforcement notice was not posted near the license certificate.	enforcement was placed/ posted near the license certificate	09/03/ 2025	
2	251.04(3)(L) <b>Report - Construction Or Remodeling</b>  Description: The program did not provide written notice of construction of a play structure before construction began.	Play structure was dismantled and removed from playground Area	09/11 2025	

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3	<p>251 05(2)(a)1  <b>Staff Record - Personal Information</b></p> <p>Description Staff B was missing information found in a staff record form.</p>	<p>Staff record was completed by staff B and placed in her file</p>	<p>09/03            2025</p>	
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4	<p>251 05(2)(a)2  <b>Staff Record - Completed Background Check</b></p> <p>Description Staff E's background check was expired Staff E started working at the center on 2/20/2025, but was only added to the child care provider portal for a background check to be completed on 7/28/2025.</p> <p>An order was issued for this violation December 9, 2024.</p> <p>Repeat violation. Previously cited on 8/20/2025, 12/6/2024, 11/20/2024</p>	<p>Staff E completed a background check on 09/05/2025</p> <p>Final Background Check - Eligibility passed 09/10/2025 received</p>	<p>09/10            2025</p>	
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5	<p>251 05(2)(a)3 a  <b>Staff Record - Physical Examination</b></p> <p>Description Staff A, B, C, and E did not have documentation of a physical exam on file</p>	<p>Staff A, B, C + E Has up coming Appt's First wk of October</p>	<p>09/29/            2025</p>	
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6	251.05(2)(a)6 <b>Staff Record - Days &amp; Hours Worked</b>  Description Staff hours were not accurate when two staff did not sign out on 9/2/2025	I, MS. Tracy double check the sign in & out Attendance at the end of the day.	09/08/25	
7	251 05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description Staff A, B, C, and E did not have documentation of CPR training on file Staff D's CPR certificate was expired.  Repeat violation Previously cited on 9/26/2024, 3/13/2024	Staff E provided a copy of her CPR certificate 9/4/25 a copy is placed in her file. Staff A, B, C and D completed CPR on 09/27/2025.	9/4/25  9/27/25	
8	251 05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description Staff C did not have documentation on file of training in child abuse & neglect laws, identification, and reporting  Repeat violation Previously cited on 3/21/2025, 9/26/2024, 3/13/2024	Staff C has completed the Mandated reporter	9/29/25	
9	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description Staff B did not have documentation of an orientation on file	Staff B documentation of orientation is placed in file	09/03/25	

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10	<p>251 06(11)(b)8 <b>Outdoor Play Space - Prohibited Surfaces</b></p> <p>Description A play structure is being installed over asphalt in the outdoor play space.</p>	<p>Play structure has been dismantled and removed from playground Area</p>	<p>09/11/2025</p>	
11	<p>251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b></p> <p>Description The premises was not maintained in good repair when damaged sections of wall was observed in the hallway, and damaged fencing was observed in the outdoor play space</p> <p>An order/forfeiture was issued for this violation November 22, 2023</p> <p>Repeat violation Previously cited on 10/17/2023</p>	<p>Repairs to wall in hallway and fencing was completed on</p>	<p>09/17/2025</p>	
12	<p>251 07(5)(a)5 a <b>Menus - Post</b></p> <p>Description Current menus were not posted in the kitchen and in an area accessible to parents The posted menus were from August.</p>	<p>Menus was posted on 9/3/2025, AND is posted every Friday for the next week.</p>	<p>09/03/2025</p>	
13	<p>251 07(5)(a)5 c. <b>Menus - Available For Review</b></p> <p>Description Current menus were not available for review</p>	<p>Menus are placed on Information Board and in Kitchen every Friday for upcoming week.</p>	<p>09/03/2025</p>	

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14	251.08(4)(c)1. <b>Driver Record - Obtain &amp; Review</b>  Description: A driver who transported children in early 2025 did not have documentation of a driving record on file.	All children are transported by authorize drivers contracted by MO Transportation.  Documentation of driver record for this driver was submitted waiting for approval	9/29/25  10/20/2025	
15	251.08(5)(a)1. <b>Vehicle Requirements - Registration</b>  Description: A vehicle used to transport children in early 2025 did not have proof of vehicle registration submitted prior to transportation occurred.	All vehicles use to transport children has proof of vehicle registration submitted. only vehicles use to transport children are provided through contract from MO Transportation.	10/23/2025	
16	251.08(5)(b) <b>Vehicle Inspection Report</b>  Description: A vehicle used to transport children in early 2025 did not have a vehicle inspection report submitted prior to transportation occurred.	Vehicle's that are use to transport children have a vehicle inspection report submitted. only vehicles that are provided by contract from MO Transportation are used.	10/23/2025	

NAME - Agency Worker  
Cindy Matuszak

Date Issued  
9/15/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Ms. Tracy Dilley*

Date Signed

10/23/2025