

Date Correction Plan Due 12/4/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Princeton Learning Center Llc		Provider Number / Facility ID Number 0000590120 / 001 - 2004959		
Address - Facility (Street, City, State, Zip Code) 7429 W Bradley Rd Milwaukee WI 532233339		Telephone Number 414-204-3906	Date - Regulation Visit 11/13/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: There was no documentation of the days and hours staff worked when they were counted in staff-to-child ratio.	Staff was instructed to sign in / out on the daily attendance Record form	11/13/2020	
2	251.055(1)(f) Child Tracking Procedure Description: Tracking was not accurate in the infant room when one child was not signed into the classroom attendance.	Child was signed in on the main Daily Attendance Record. Teacher was instructed to sign in all children	11/13/2020	

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3	251.06(2)(gm) Premises - Well Drained, Clean Description: The gate leading from the infant room to the 2 1/2 year room was no longer attached to the hinges and was propped against the half wall.	The gate leading to the 2 1/2 year room is now fixed. Gate can open and close accordingly.	11/16/2020	
4	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There was no documentation fire and tornado drills had been completed in October 2020.	Tornado and fire drills that were completed on October 30 are now documented on form.	11/13/2020	
5	251.06(9)(d)1.a. Food Storage - Perishable, Potentially Hazardous Food Description: Items labeled "refrigerate after opening" were stored on the kitchen table.	All items labeled "refrigerate after opening" are now stored in the refrigerator.	11/13/2020	
6	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: A large chest freezer did not have a thermometer in it.	A new thermometer was purchased and put in the chest freezer	11/16/2020	

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7	251.06(9)(d)2.a. Food Storage - Dry Food Description: Opened boxes of cereal were not labeled and stored in bags with zip-type closures or metal, glass or food grade plastic containers with tight fitting lids.	All opened boxes of cereal are now stored in plastic containers with tight fitting lids	11/13/2020	
8	251.07(3)(b)2. Equipment - Quantity For Indoors Description: Room 119, a school age room, did not have enough equipment for three activities per child.	Room 119 is now equipped with enough materials to give each child three activities to do.	11/16/2020	
9	251.07(5)(a)5.a. Menus - Post Description: There were no menus posted for November 2020.	A November menu is now posted both in the kitchen and the bulletin board	11/16/2020	
10	251.07(5)(a)5.c. Menus - Available For Review Description: No menus were available for review for November 2020.	A November menu is now available for review	11/16/2020	

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11	251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula Description: A child's cup of milk in the infant room refrigerator was left from the previous day.	Teacher was instructed to ensure that no milk is kept in the refrigerator overnight	11/13/2020

NAME - Certification Worker / Licensing Specialist
Cindy Matuszak

Date Issued
11/17/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

11.19.2020.