

Date Correction Plan Due
12/17/2025

**NONCOMPLIANCE STATEMENT AND CORRECTION
PLAN**

STATE OF WISCONSIN

**TO FILE A COMPLAINT CALL
262-446-7800**

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
In Mercy's Hands		1000590011 / 001 - 2004891		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
6556 N 51st St Milwaukee WI 532236010		414-231-0821	10/28/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(1)(a) Licensed Capacity Description: Upon review of attendance records obtained, it was determined that, according to the documents, the center exceeded the number for which it is licensed on 9/15, 9/16, 9/18, 9/19, 9/22, 9/24, 9/30, 10/1, 10/3, 10/6 and 10/7 2025.	Attendance records are completed in real time preventing errors for notices for kids in center	12/07/25	
2	250.04(3)(j) Report - Change in Transportation Services Description: The department was not notified of a change in transportation services. A parent was paying for transportation of their child and the payment was received by the licensee and the child transported by a center employee.	Transportation is not provided and outside transportation resources is no longer provided	12/07/25	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 250.04(6)(a)1.e. Child Record - Enrollment Information - Other Emergency Contact Description: Emergency contact information was not obtained for a child.	Center will obtain all needed documents prior to first day	12/07/25	
4 250.04(6)(b) Current, Accurate Daily Attendance Record Description: Attendance was not maintained at the center for the children present at the time of the visit. The licensee admitted to not accurately reported actual time of arrival and departure of children.	Attendance records will be kept in designated spot.	12/07/25	
5 250.05(2)(c) Staff File - Days, Hours Worked Description: The licensee admitted that the documentation of staff hours may not have always accurately reflected the hours each provider worked.	Staff hours will be recorded in real-time for accuracy	12/07/25	
6 250.055(1)(k) Release Of Child - Authorizations Description: The center did not have authorization on file for a child to be released to an individual to transport the child home.	All Release files will be updated as needed to reflect individuals authorized	12/07/25	

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7 250.055(1)(L) Procedure - Number, Names, Whereabouts Known At All Times Description: There was no tracking procedure being implemented at the time of the visit as the attendance record that is used was not completed to show the names of the children present.	Attendance Sheets will be kept in a designated spot at center reflecting children present
	Expected Completion Date 12/07/25
	Verification Date

NAME - Agency Worker
 Jennifer Brees

Date Issued
 12/3/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Doretha Lambert LPC, MS

12/07/25