

Date Correction Plan Due 1/17/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center A Home Away From Home Family Cc		Provider Number / Facility ID Number 3000589913 / 001	
Address - Facility (Street, City, State, Zip Code) 5858 N 80Th St Milwaukee WI 532181717		Telephone Number 414-704-8450	Date - Regulation Visit 1/6/2020
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
	Verification Date		
1	202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian. Description: There was no contract of rates on file for child #1.	child #1 rates was update with parent and rates are now on file	01/06/2020
			1/17/2020

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2	<p>202.08(12)(d) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Making A Copy Of The Applicable Certification Standards Available To Each Parent</p> <p>Description: There was no Parent Checklist on file for child #1 and child #5 to document that the parent had been notified regarding certification standards.</p>	<p>Parent Checklist is on file for child #1 and #5. Parent have been update with certification standards</p>	<p>01/07/20</p> <p>1/07/2020</p>
3	<p>202.08(12)(f)1-4 Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:</p> <ol style="list-style-type: none"> 1. The Parents' Home And Work Phone Numbers. 2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan. 3. The Parents' Signed Consent For Emergency Medical Care. 4. A Name And Number To Call If The Child Requires Emergency Medical Care. <p>Description: The Enrollment Form for child #5 is incomplete.</p>	<p>parent updated enrollment form for child #5</p>	<p>01/07/20</p> <p>1/17/2020</p>

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4	<p>202.08(12)(i) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Informing The Parent In Writing Whether The Premises And Child Care Business Are Covered By A Child Care Liability Insurance Policy.</p> <p>Description: There was no Parent Checklist on file for child #1 and child #5 to document that the parent had been informed regarding liability insurance.</p>	<p>Parent checklist is on file for child #1 and 5. parent has been informed about liability insurance.</p>	<p>01/07/20</p> <p>1/11/2020</p>
5	<p>202.08(2)(b)1. The Inside Temperature Of The Home May Not Be Less Than 67 Degrees Fahrenheit.</p> <p>Description: The inside temperature of the home was between 60-62 degrees at the beginning of the home visit.</p>	<p>thermostat was replace temperature will not be less than 67 degrees Fahrenheit.</p>	<p>01/07/20</p> <p>1/17/2020</p>

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6	<p>202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.</p> <p>Description: Trash was accessible in the kitchen of the home. An unlit incense stick was accessible on a ledge between the kitchen and living room. Hazards in the form of personal care products accessible in the master bedroom.</p>	<p>Trash in the kitchen taking outside to the garbage lid was replaced incense stick was remove off ledge in put up out of children reach. master bedroom has child lock on door knob now so that personal care product won't be accessible to children</p>	01/07/20	1/17/2020
7	<p>202.08(4)(e) The Certified Child Care Operator Shall Have On File For Each Child In Care A Record Of The Child's Immunization History To Document Compliance With S. 252.04, Stats., And Ch. Dhs 144.</p> <p>Description: There was no immunization record on file for children # 9 and 10.</p>	<p>Child # 9 and 10 Immunization records are updated and on file.</p>	01/07/20	1/17/2020
8	<p>202.08(4)(g) A Child Care Provider Shall Wash His Or Her Hands With Soap And Warm Running Water After Toileting, Prior To Food Preparation, After Handling Pets Or Animals, And After Diapering Children</p> <p>Description: The provider failed to wash her hands after changing a child's diaper.</p>	<p>I went over the hand washing procedure. I will remember to wash my hands right after each changing</p>	01/07/20	1/17/2020

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9	<p>202.08(4)(h) A Child Care Provider Shall Require All Children In The Provider's Care To Wash Their Hands With Soap And Warm Running Water Before Eating And After Toileting Or Handling Pets Or Animals.</p> <p>Description: The children were not required to wash hands before eating a snack.</p>	I will use the hand washing procedure before and after when children are getting ready to eat snack	01/07/20
10	<p>202.08(4)(i) A Provider Shall Change A Child's Wet Or Soiled Clothing Or Diapers Promptly From An Available Supply Of Clean Clothing Or Diapers. The Child's Diaper Shall Be Changed On An Easily Cleanable Surface That Is Cleaned With Soap And Water And A Disinfectant Solution After Each Use. The Disinfectant Solution Shall Be Registered With The U.S. Environmental Protection Agency As A Disinfectant And Have Instructions For Use As A Disinfectant On The Label. The Solution Shall Be Prepared And Applied As Indicated On The Label.</p> <p>Description: Per the description given by the provider, the correct 2-step method of cleaning and sanitizing the changing surface was not being followed.</p>	<p>Bottles are label in also I reviewed the 2 step method of cleaning and sanitizing I will use the 2 step method when using the changing table</p>	01/07/20

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11	<p>202.08(6)(b)1. No Certified Family Operator May Have More Than 6 Children In Care, Including Children Related To The Operator, Except That If 3 Of The Children Are Under The Age Of 2, The Total Number Of Children May Not Exceed 5.</p> <p>Description: On 12/30/2019, 12/31/2019 and 1/3/2020, the provider was over-enrolled by having 6 children in care while 3 of those children were under the age of 2 years.</p>	<p>I reviewed maximum number of children in certified child. I will not exceed 5 children.</p>	<p>01/07/20</p> <p>1/17/2020</p>

NAME - Certification Worker / Licensing Specialist
Jean Houston

Date Issued
1/7/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

J. Dan

Date Signed
1/10/2020