DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 10/30/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	**Provider Number / Facility ID Number**
Creative Years Learning Center Llc	7000589767 / 001 - 2004429

Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
4100 N 16Th St Milwaukee WI 532096915	414-617-0915	10/1/2026

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	250.04(6)(a)3. **Child Record - Alternate Arrival / Release Agreement** Description: An Alternate Arrival/Release Agreement is not on file for Child #3.	I GAVE form to mom she filled out all the needed information, gave form back to me & put form in child #3 file.	10-1-2026	
2	250.05(3)(g) **Provider Training - Abusive Head Trauma** Description: Staff A, who works with children under the age of 5, does not have any documentation available for review, either paper or electronic, demonstrating completion of a department-approved training in shaken baby syndrome and abusive head trauma, and appropriate ways to manage crying, fussing or distraught children.	Staff A completed abusive head trauma prevention training and all certificates have been placed in staff A employee file.	11-2-2026	

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3	250.06(3)(b) **Emergency Plans - Practice** Description: There is no documentation on file demonstrating completion of the required fire and tornado drills for September 2026.	WHEN I CONDUCT THE FIRE AND TORNADO DRILLS ONCE THE DRILLS ARE COMPLETED I WILL SIGN THEM OUT RIGHT AWAY ON THE SAFETY AND EMERGENCY RESPONSE DOCUMENTATION	10-1-2026	
4	250.06(4)(a)3. **Smoke Detectors - Testing** Description: There is no documentation on file demonstrating completion of the required monthly smoke detector testing for September 2026.	WHEN I CONDUCT THE SMOKE DETECTOR TEST I WILL SIGN IT OUT RIGHT AWAY ON THE SAFETY AND EMERGENCY RESPONSE DOCUMENTATION FORM.	10-1-2026	
5	250.06(9)(h) **Meals & Snacks - Minimum Meal Requirements** Description: USDA minimum meal requirements are not always met when items including Pop Tarts, chocolate pudding and apple turnovers are served as snack components.	I WILL SERVE USDA APPROVED SNACKS & NAME THE SNACKS DIFFERENT ON THE MENU.	10-1-2026	
6	250.07(1)(c) **Television & Video Viewing** Description: Cartoons are playing on the television for two children while they are seated in high chairs during snack time. Television may only be used to supplement the daily plan for children.	IF I DECIDE TO HAVE THE TV ON DURING SNACKTIME, I WILL PLAY VIDEOS SUCH AS DANCING FRUITS AND HEALTHY EATING ETC	10-1-2026	

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7 250.09(4)(b) **Infant & Toddler - Diaper Changing Surface - Disinfection** Description: Per the report of the licensee the diaper changing surface is not cleaned with soap and water prior to it being disinfected.	I MADE A SPRAY BOTTLE & LABELED IT WITH SOAP & WATER IN THE BOTTLE	10-1-2026	

NAME - Agency Worker
Maureen Slatten, Sara Cooney

Date Issued
10/16/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10-30-2026