Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/12/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Smart Start Daycare Inc.	4000589554 / 001 - 2004136

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
W2988 County Road C Montello WI 539499442	608-297-7529	10/12/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Of 5 Staff Records reviewed 1 was missing documentation of a completed exam.	Updated Paperwork	11-4-26	
2	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Of 5 Staff Records reviewed 1 was missing documentation of current CPR training.	Completed Training	11-2-26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Smart Start Daycare Inc.		4000589554 / 001 - 2004136		
Address - Facility (Street, City, State, Zip Code) W2988 County Road C Montello WI 539499442		Telephone Number 608-297-7529	Date - Regulation Visit 10/12/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(3)(b)4. **Emergencies - Record Of Fire / Tornado Drills** Description: Documentation failed to be available for September drills.	Updated Paperwork	11-2-2026	
4	251.06(9)(b)6. **Dishwashing - Air Drying** Description: Dishes/bottles in the infant room failed to be placed to air dry on racks to allow air flow. Items were placed to dry upside down on a towel not allowing air flow to dry.	Made Sure that parents bring enough bottles for all day. instead of us washing the same one.	11-17-26	
5	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: Two medications on site failed to be labeled with the child's name as required.	Sent home all non-labeled Meds.	10-16-26	
6	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: Of 7 Children's Records reviewed 2 failed to have documentation of updates at 3 month intervals.	updated documents.	11-2-26	

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Smart Start Daycare Inc.	4000589554 / 001 - 2004136

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
W2988 County Road C Montello WI 539499442	608-297-7529	10/12/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.09(3)(c) **Infant & Toddler - Bottles And Nipples** Description: Infant bottles and dishes failed to be washed and sanitized using the 3 step process as required for dish washing. Items were being washed in a single sink in the classroom.	Made sure that parents bring enough bottles for all day, instead of us washing the same one.	11-17-26	
8	251.09(4)(a)5. **Infant & Toddler - Soiled Diapers Disposal** Description: Diaper container in the 2's room failed to be in operating order and hands free- the foot pedal was broken/not working properly.	Replaced garbage can.	10-23-26	

NAME - Agency Worker
Ruth Sprangers

Date Issued
10/29/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Autumn Bagley / Autumn Bagley

Date Signed
11-18-26