

Date Correction Plan Due 4/29/2019	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bekus Kiddie Care		Provider Number / Facility ID Number 9000589619 / 001 - 2004013	
Address - Facility (Street, City, State, Zip Code) 4425 N 63Rd St Milwaukee WI 532185548		Telephone Number 414-233-5613	Date - Regulation Visit 4/10/2019
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	250.04(5)(a) <b>Staff File - Staff Record Form</b>  Description: The second page of the staff record form was not filled out or signed for Staff A.	Have staff complete form.	4/15/2019
2	250.04(5)(e) <b>Staff File - Physical Examination - Form</b>  Description: Staff A and B do not have physical and TB tests on a state form on file and both have worked for more than 30 days.	Have test results transferred to state required form	4/20/2019

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3	250.04(6)(a)1. <b>Child Record - Enrollment &amp; Health History Forms</b>  Description: Enrollment information is incomplete for Child 2 and 5. The health history for is incomplete and missing the second page for Child 2.  Repeat violation: Previously cited on 1/17/2019	All enrollment information will be completed.	5/1/2019	
4	250.04(6)(a)4. <b>Child Record - Immunization History, Physical Exam</b>  Description: There is no immunization records on file for Child 3 and 4.	I had the immunization records in a different file.	4/11/19	
5	250.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: There were 6 children in care at the time of visit, but none were signed in on the attendance sheet.  Repeat violation: Previously cited on 1/17/2019	I will <del>also</del> make sure I sign each kid in as they arrive.	4/11/19	
6	250.05(2)(a) <b>Staff Orientation - Documentation</b>  Description: There is no orientation that was completed for Staff A.	Complete orientations	4/11/19	

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7 250.05(3)(L) <b>Procedure - Number, Names, Whereabouts Known At All Times</b>  Description: The attendance is the tool used to accurately track children. The attendance was not accurate at the time of visit, so, the tracking was not properly implemented.  Repeat violation: Previously cited on 1/17/2019	Attendance will be accurate	4/11/19	
8 250.06(2)(c) <b>Access To Materials Potentially Harmful To Children</b>  Description: The lock does not engage properly on the cabinet under the kitchen sink, leaving a number of cleaning chemicals accessible to children.	I added a new lock	4/15/19	
9 250.06(2)(e) <b>Potential Source Of Harm On Premises</b>  Description: There is a box of small disposable plastic diaper bags accessible to children near the changing table. There is a metal spike, loose cord and broken metal vent accessible in the outdoor play space.  Repeat violation: Previously cited on 1/17/2019	I removed the diaper bags. Cord has been tied up and all hazardous material has been removed.	4/15/19	

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10	250.06(7)(a)1. Exits - Unobstructed  Description: The back door was partially obstructed by a mop and bucket, preventing it from being able to open fully.	Mop bucket moved to basement.	4/11/19	
11	250.06(8)(a) Furnishings - Safe, Durable  Description: An infant in an infant swing was not secured with the safety straps.	I will make sure I buckle each child when in swing	4/11/19	
12	250.06(8)(b)4. Furnishings - Sleep Surface - Child Under 1 Year  Description: There is a small hole in the mesh side of a Pack n Play.	I sewed the hole.	4/11/19	
13	250.07(3)(e) Trampolines & Inflatable Bounce Surfaces  Description: There is a large trampoline in the outdoor play space, which is an area accessible to children.	Submitted exception form.		

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14 250.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b>  Description: The medication authorization filled out by a parent does not list the begin and end dates for administering the medication.  Repeat violation: Previously cited on 1/17/2019	Had parent put dates.	4/16/19	
15 250.07(6)(L)2. <b>Health Exam - Child Age Over Age 2</b>  Description: Child 4 does not have a physical examination on file and has been enrolled at the center since October 2018.	Waiting on parent to give me physical.	5/8/19	
16 250.09(3)(b) <b>Infant &amp; Toddler - Food &amp; Formula Brought From Home</b>  Description: Canisters of opened infant formula were not labeled with the child's name or dated.	All cans of food have been labeled.	4/11/19	
17 250.09(4)(b) <b>Infant &amp; Toddler - Diaper Changing Surface - Disinfection</b>  Description: The provider did not wash or disinfect the diaper changing pad after a diaper change.	Pad will be disinfected after each diaper change	4/11/19	

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18	250.09(4)(i) Infant & Toddler - Child Handwashing After Diapering  Description: The provider did not wash or wipe an infants hands after diapering.	Will wipe infant hands after each diaper change	4/11/19
			Verification Date

NAME - Certification Worker / Licensing Specialist Angela Lahr, Mindi Sabljak	Date Issued 4/12/2019
SIGNATURE - Certified Operator or Designee / Licensee or Designee <i>E. Robertson</i>	Date Signed 4/26/19