

Attachment "A"

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due 10/1/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Little Learners University Llc		5000589015 / 001 - 2003127	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
821 Meadowbrook Rd Ste 14 Waukesha WI 531887314		262-875-3415	8/25/2020
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.055(1)(a) Supervision Of Children Description: The center self-reported that a child was not supervised on 8/20/20 when the child was left alone in the outdoor place for approximately 5 to 10 minutes.	The staff and I discussed a new supervision method while outside. Lining the children up against the fence vs. head counting.	8/20/2020
2	251.055(1)(f) Child Tracking Procedure Description: Based on a self-report from the center, the center's child tracking procedure did not ensure that the workers knew the whereabouts of a child. A head count was conducted at some point when transitioning from outdoors; however, the procedure as implemented resulted in the workers not knowing they had left a child outside.	While outside the tracking procedure has changed. Children line up against the fence and are handed their tracking flower to count better when back in the building.	8/20/2020

p.2
FaxZero.com
From Molly Schulster, Phone #2625279411
1-Oct-2020 15:48

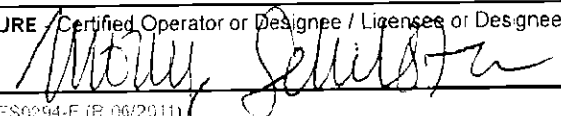
p.3
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Address - Facility (Street, City, State, Zip Code) 821 Meadowbrook Rd Ste 14 Waukesha WI 531887314		Telephone Number 262-875-3415	Date - Regulation Visit 8/25/2020
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Certification Worker / Licensing Specialist
Sara Cooney

Date Issued
9/16/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
10/11/2020