

Date Correction Plan Due 5/13/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Tweets Child Care Center		Provider Number / Facility ID Number 9000588399 / 001 - 2001939		
Address - Facility (Street, City, State, Zip Code) 709 Brown School Rd Evansville WI 535368106		Telephone Number 608-882-5805	Date - Regulation Visit 4/28/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: Monitoring results were not posted near the license and in an area visible to parents. Repeat violation: Previously cited on 4/3/2025	monitoring results was were in sign in book. Parents have access to them *will be moved	04/28/2026	
2	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff D, who was counted in-ratio and caring for children, did not have documentation from the department that indicates a child care background check was completed and that the individual is eligible to work in a child care program. Repeat violation: Previously cited on 6/13/2025, 6/9/2025, 5/20/2025, 4/3/2025	background check was completed 05/07	05/07/2026	

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3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A did not have a current cpr certificate on file. Repeat violation: Previously cited on 4/3/2025	certificate was misplaced * will retake course	05/21/2026
4	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: Center did not have documentation of monthly fire drills for November 2025 - March of 2026.	form was misplaced during time of visit * copy emailed to agency worker	05/19/2026
5	251.06(7)(a) Indoor Space - Square Footage Per Child Description: Each child did not have 35 square feet of usable floor space when maximum room capacity in the infant room is 7 children and 8 children were present.	room was over capacity briefly when a child went to the infant to finish a project	04/28/2026
6	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Medical log book was not reviewed with staff every 6 months when in the infant room the last documented review was in 2023.	Log book was reviewed by director 05/01	05/01/2026

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7	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: An infant was observed sleeping in a crib with a fluffy loose blanket and music box attached to the side of the crib. Soft or loose materials are prohibited in cribs with sleeping children. In addition, no blankets and other items may be hung on the sides of the crib. Repeat violation: Previously cited on 4/3/2025	materials were removed	04/28/2026
8	251.09(1)(m) Infant & Toddler - Audio Monitoring Description: Audio monitoring device was not plugged in and in use while an infant was sleeping in the nap room. Repeat violation: Previously cited on 4/3/2025	Audio device was turned on	04/28/2026
9	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: Infant milk brought from home was not labeled with the child's name as required.	if parent does not put name on milk, staff person will put name on	04/28/2026

NAME - Agency Worker
Rebecca Brickson

Date Issued
4/29/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed