

Date Correction Plan Due 3/27/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ginger Bread House		Provider Number / Facility ID Number 4000588284 / 002 - 2001870		
Address - Facility (Street, City, State, Zip Code) 170 N Bristol St Sun Prairie WI 535902205		Telephone Number 608-837-5437	Date - Regulation Visit 3/10/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: Wood chips were not at least 9 inches deep, as required.	Wood chips are tended to every spring once the ground thaws out. Wood chips will be added as needed.	6/15/26	
2	251.07(6)(dm)3.b. Medical Log - Injury In Care Description: A 3-year-old child sustained an injury to their face while at the center, but the injury was not written in the medical log book on the date the injury occurred, as required.	This particular ^{incident} was missed being put in medical log book immediately. The parent was notified via phone that the incident occurred. This incident was put in the medical log on 3/11/26. Moving forward staff will write any injury in the medical log book immediately after it occurs.	3/11/26	

NAME - Agency Worker
Cierrena Schoville

Date Issued
8/13/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Cierrena Schoville

Date Signed

3/19/26