

Date Correction Plan Due 8/25/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Little Leaders Academy Llc		<b>Provider Number / Facility ID Number</b> 0000587450 / 001 - 2000751		
<b>Address - Facility (Street, City, State, Zip Code)</b> 5833 W Silver Spring Dr Milwaukee WI 532183269		<b>Telephone Number</b> 414-464-7777	<b>Date - Regulation Visit</b> 7/30/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<p>251.05(2)(a)2. <b>Staff Record - Completed Background Check</b></p> <p>Description: Staff A and Staff B do not have documentation from the department, either paper or electronic, that indicates a child care background check was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch DCF 13 and the person is eligible to work in a child care program. Staff A's eligibility is expired.</p> <p>It was reported during the visit that Staff B no longer works at the center.</p> <p>Repeat violation: Previously cited on 8/26/2024, 5/20/2024, 3/25/2024, 11/1/2023</p>	<p>Background check was ordered completed and a copy was put into employees file.</p>	<p>8-15-2025</p>	

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2	<p>251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b></p> <p>Description: Staff A does not have documentation of a physical examination report within 30 days after Staff A was hired.</p> <p>Repeat violation: Previously cited on 8/26/2024, 3/25/2024, 11/1/2023</p>	<p>Staff A was notified about physical examination paperwork was given. Staff no longer employed.</p>	8.16.2025	
3	<p>251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b></p> <p>Description: Staff B does not have documentation of completion of department-approved training in abusive head trauma, and appropriate ways to manage crying, fussing, or distraught children prior to beginning to work with children under 5 years of age.</p>	<p>Staff B was offered the training/resources. Staff B is no longer employed.</p>	8.16.2025	
4	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff B does not have documentation of biennial training on child abuse &amp; neglect reporting requirements within one week after Staff B began working at the center.</p> <p>It was reported during the visit that Staff B no longer works at the center.</p> <p>Repeat violation: Previously cited on 2/3/2025, 8/26/2024, 3/25/2024, 11/1/2023</p>	<p>Staff B was given resources to obtain training. Staff B no longer is working here.</p>	8.16.2025	

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5	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: Staff B does not have documentation of a written orientation program within Staff B's first week at the center.  It was reported during the visit that Staff B no longer works at the center.	Staff B was given orientation. Paperwork was filed away.	8.20.25	
6	251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b>  Description: Dead bugs were observed in ceiling tiles in the hallway leading to the school age classroom.  There is garbage in the outdoor play space including a cigarette butt near the gate inside of the outdoor play space.  Repeat violation: Previously cited on 5/19/2025, 2/3/2025, 8/26/2024, 3/25/2024	Dead Bees were removed. from hallway Garbage was cleaned from outdoor play area	8.15.2025	

**NAME - Agency Worker**  
Daniel Noel, Kristin Lange

**Date Issued**  
8/8/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**