

Date Correction Plan Due 3/7/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
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Address - Facility (Street, City, State, Zip Code) 5833 W Silver Spring Dr Milwaukee WI 532183269	Telephone Number 414-464-7777	Date - Regulation Visit 2/3/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. Child Record - Health History Description: Child 2 and Child 4 have a documented medical condition, however there is no information in the child record about triggers that may cause a problem, signs or symptoms for the provider to watch for, steps a provider should follow, when to call a parent regarding symptoms, when the condition requires emergency medical care, and identification of all providers who have received specialized training or instructions to help treat symptoms. Repeat violation: Previously cited on 8/26/2024	parent was contacted and Health History form was completed to its entirety.	2/26/2025	

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2 251.04(6)(b) Child Record - Physical Exam - Under 2 Description: Child 3 does not have documentation of a follow-up health examination report at least once every 6 months as required. The last physical examination report for Child 3 is from 06/11/24.	Parent was contacted and report for child's file was turned in.	02/10/2025	
3 251.04(6)(c) Daily Attendance Record - Transportation Description: 4 children were transported on 02/03/25, however there was no transportation attendance record available for licensing review.	Meeting was had with driver as well as training was had about transportation logging responsibilities.	02/20/2025	
4 251.05(2)(a)5. Staff Record - High School Diploma Description: Staff B, identified as a teacher, does not have documentation of a high school diploma or its equivalent as determined by the Wisconsin department of public instruction. Repeat violation: Previously cited on 4/4/2023	Staff member notified. They brought diploma in.	02/26/2025	

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5 251.05(2)(cm) Child Abuse & Neglect - Biennial Training Description: Staff C does not have documentation of a biennial child abuse & neglect training within one week after Staff C began working at the center. Repeat violation: Previously cited on 8/26/2024, 3/25/2024, 11/1/2023,	Staff member participated in the online training and it was completed.	02/19/2025	
6 251.06(10)(f) Bathroom Supplies Description: There is no paper towel in the upstairs girls bathroom.	Employee and Supervisors trained and reminded of stocking and checking bathrooms daily.	02/07/2025	
7 251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: The energy-absorbing surface (mulch/wood chips) were not at a depth of 9 inches which is required under play and climbing equipment within a 4 feet fall zone. This was observed underneath a climbing wall and a slide in the outdoor play space. Repeat violation: Previously cited on 4/4/2023	Mulch was added to outdoor play space.	03/03/2025	

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8	251.06(11)(b)2 Outdoor Play Equipment - Construction, Condition Description: A plastic toy bike in the outdoor play space has a broken handlebar. Two plastic toy rocking horses in the outdoor play space are missing handlebars for the child to hold on to while riding.	Broken toys were disposed of.	02/28/2025	
9	251.06(2)(a) Potential Source Of Harm On Premises Description: Exposed electrical wiring with plastic wire caps was observed in the outdoor play space in an area accessible to children. In the hallway leading to the school age room, plastic crates are stacked to the ceiling posing a potential for the crates to fall over onto a child using this hallway to access the school age classroom. A water cooler dispensing hot and cold water was observed in front of cubbies in the school age room. 2 mop buckets with standing dirty water were observed in an opened closet accessible to children in care. Repeat violation: Previously cited on 3/25/2024, 4/4/2023	Exposed wiring was covered and can no longer be accessed. The hallway is cleaned, nothing stacked any longer. Water cooler has been placed in clear area. Closet is no longer open, it is kept closed at all times. Supervisor only can open.	02/28/2025	

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10	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Disinfectant cleaner was observed in both the boys and girls bathrooms on top of the paper towel dispenser accessible to children. A bottle of bleach and a bottle of disinfectant spray were observed on a	All cleaning supplies are kept and stored away in locked closet. Baby wipes next to table	02/17/2025
	Baby wipes were observed next to a diaper changing table in the infant room within reach of children in that classroom. Repeat violation: Previously cited on 8/26/2024	Kept in baby room storage drawer. Meeting was had with baby room teacher.	

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11	251.06(2)(i) Premises - Well Drained, Clean, In Good Repair Description: The following was observed: Floors and cubbies at the center were observed with spilled sticky liquid, black specks of dirt, and food.	- Floors were deeply cleaned. Cubbies were repainted and cleaned. - Garbage was disposed	02/26/2025	
	play space. Stained cloth chairs. The boys bathroom urinal downstairs is black with mold appears to not flush. Toilets with urine and missing toilet tank cover. Two toilets are out of order in the girls bathroom. Several mouse traps. Several dead bugs in ceiling light panels and dead cockroach on the floor. Repeat violation: Previously cited on 8/26/2024, 3/25/2024, 4/4/2023	removed - Urinal was cleaned, toilets in bathroom will be replaced on 3/17/2025 - Toilets were repaired - Mouse traps removed - Ceiling light panels cleaned	← 03/17/2025	
12	251.06(2)(i) Deteriorating Paint Description: There are several areas of flaking paint on a wall in the outdoor play space accessible to children. Repeat violation: Previously cited on 3/25/2024, 4/4/2023	Area on the wall will be scraped and painted, when weather permits.	03/21/2025	

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13	251.06(3)(m) Emergencies - Record Of Fire / Tornado Drills Description: A fire drill was not practiced or documented for January 2025.	Meeting was had, and drill was done on 2/5.	02/05/2025	
	Fire Extinguishers - Operable, Inspected, Labeled Description: The annual fire extinguisher tags for fire extinguishers at the center are not current and were last inspected October 2023.	Everything was re tagged and made current.	02/06/2025	
15	251.06(4)(jm)2. Fire Alarms & Smoke Detectors - Testing Description: Fire alarm testing is not documented for January 2025.	Testing was completed.	02/05/2025	
16	251.06(9)(a)2. Kitchen Equipment & Utensils - Safe & Sanitary Description: Two indoor fly trap strips with multiple dead bugs was observed hanging from a kitchen cabinet over a food preparation sink.	Traps were thrown away.	02/04/2025	

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17	251.08(3)(c)1 Safe Food Description: A container of center provided infant formula expired 10/01/24.	Container was thrown away.	02/04/2025	
	Food Storage - Dry Food Description: An open bag of sugar, an open sleeve of crackers, and an open bag of chips were observed not stored in bags with zip-type closures or metal, glass or food grade plastic containers with tight-fitting covers and these items were not labeled. Repeat violation: Previously cited on 4/4/2023	Training was completed for everyone. Kitchen supplies especially dry goods put in containers and ziploc bags. Open food thrown away.	02/06/2025	
19	251.07(3)(a)1. Indoor Equipment - Developmental Level, Size Description: A child was observed in the infant room sitting at a table that was not the correct developmental level for that child.	Correct developmental table was put into the infant room.	02/06/2025	
20	251.07(3)(e) Shelves Description: Equipment in the infant room was observed to be stored in an unused crib. This crib is needed for the amount of children in that classroom.	A meeting was had and explained to staff we do not store toys in the cribs during operation. (when children are present)	02/11/2025	

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21	251.07(6)(a). Meals & Snacks - Minimum Meal Requirements Description: A container of cheese balls, Welch's fruit snacks, chocolate lucky charms, and rudolph cereal do not meet the U.S. department of agriculture child and adult care food program minimum meal requirements for the types of food served.	All non-USDA approved food eliminated.	02/05/2025	
22	251.07(6)(dm)2. Medical Log - Pages & Entries Description: An entry in the medical log book is not signed by the person making the entry. Repeat violation: Previously cited on 1/2/2025, 3/25/2024	Meeting was held. Medical Log book rules and regulations were discussed.	02/11/2025	
23	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Injury records in the medical log book are not reviewed every 6 months as required.	Discussed in meeting	02/11/2025	

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24 251.07(8)(j)1. Emergency Medical Authorization & Parental Notification Description: Child 1 does not have written permission from the parent to call a child's physician or refer the child for medical care in case of injury. Repeat violation: Previously cited on 8/26/2024, 3/25/2024	parent was notified and completed paperwork.	02/24/2025		
25 251.08(3)(c) Information In Vehicle - Route And Stops Description: A list of routes and stops is not kept in the center transportation van or at the center.	Route was typed and placed inside Van & Center.	03/03/2025		
26 251.08(5)(a)2. Vehicle Requirements - Interior Condition Description: There is garbage scattered throughout the center transportation van.	Van was cleaned thoroughly and detailed.	02/17/2025		
27 251.09(1)(am) Infant & Toddler - Intake Information Description: Child 3's written information to individualize the program of care for Child 3 (Intake for Child Under 2 Years) is blank.	parent brought in to complete paperwork.	02/24/2025		

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28	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Changes in development and routines for Child 3 is not documented every 3 months based on discussion with the parent. Repeat violation: Previously cited on 11/1/2023	Teachers are going through trainings on how to create and maintain portfolios on there students, every 3 months.	02/12/2025	
29	251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula Description: Leftover milk was observed in a bottle in a classroom that has been sitting out for over 2 hours.	Leftover milk procedure gone over in training with all staff.	02/12/2025	
30	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: There was paper towel put down over the diaper changing surface in the infant room when diapering a child.	Diapering procedure training had with staff on the correct steps for diapering a child.	02/12/2025	

NAME - Agency Worker
Daniel Noel, Maureen Slatten

Date Issued
2/19/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

3/5/25