

Date Correction Plan Due 1/17/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Little Leaders Academy Llc

Address - Facility (Street, City, State, Zip Code)
5833 W Silver Spring Dr Milwaukee WI 532183269

Telephone Number
414-464-7777

Provider Number / Facility ID Number
0000587450 / 001 - 2000751

Date - Regulation Visit
1/2/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.07(6)(dm)2. Medical Log - Pages & Entries</p> <p>Description: Based on an email received from the licensee on 12/11/24, there is a skipped page in the medical log book maintained by the center.</p> <p>Repeat violation: Previously cited on 3/25/2024</p>	<p>All staff were trained on logging. medical logging will be continues try.</p>	1-16-25	
2	<p>251.07(6)(dm)3.a. Medical Log - Observation Or Evidence Of Injury</p> <p>Description: Based upon multiple staff interviews, on 11/16/24, a 3-year-old child arrived to the center with a scratch on the face. This was not documented in the medical log book when two staff members noticed the scratch to the child's face when the child was dropped off.</p>	<p>Staff tray was conducted on daily check up for any kid carry to day care as usual. Staff were doing this part already.</p>	1-16-25	

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NAME - Agency Worker
Daniel Noel

Date Issued
1/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
1-8-25

DCF-F-CFS0294-E (R.08/2011)