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| Date Correction Plan Due 9/16/2024 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 262-446-7800 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center Little Leaders Academy Lic | | Provider Number / Facility ID Number 0000587450 / 001 - 2000751 | |
| Address - Facility (Street, City, State, Zip Code) 5833 W Silver Spring Dr Milwaukee WI 532183269 | | Telephone Number 414-464-7777 | Date - Regulation Visit 8/26/2024 |
| Rule/Statute Number 251.04(6)(a)6. | Noncompliance Statement | Correction Plan | Expected Completion Date |
| 1 | Child Record - Health History Description: Child 1 has a documented medical condition, however there is no information in the child record about triggers that may cause a problem, signs or symptoms for the provider to watch for, steps a provider should follow, when to call a parent regarding symptoms, when the condition requires emergency medical care, and identification of all providers who have received specialized training or instructions to help treat symptoms. Repeat violation: Previously cited on 9/8/2022 | On 8/26/2024 all parents were notified by phone call and letter we will not be giving any medication at little leaders. If medication needed we give at home give emergency contact if you come and give See attach Paper work. | 8/26/2024 |
| | | | Verification Date |

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| <p>251.05(2)(a)2. Staff Record - Completed Background Check</p> <p>Description: Staff A does not have documentation from the department, either paper or electronic, that indicates a child care background check was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch DCF 13 and the person is eligible to work in a child care program. The eligibility for Staff A is expired.</p> <p>Repeat violation: Previously cited on 5/20/2024, 3/25/2024, 11/1/2023</p> | <p>Staff A is no longer employed by Little Leaders Academy as of 8/26/2024. Little Leader will make sure all staff have basic ground checks before working.</p> | 8/26/2024 | |
| <p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff A does not have documentation of a physical examination report within 30 days after Staff A was hired.</p> <p>Repeat violation: Previously cited on 3/25/2024, 11/1/2023, 4/4/2023, 9/8/2022</p> | <p>Staff A no longer works for Little Leaders Academy LLC was inform when next physical and background check she quit. 8/26/24</p> | 8/26/2024 | |
| <p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff A does not have documentation of a current biennial child abuse & neglect training in the staff record. The most recent child abuse & neglect training on file for Staff A was taken on 12/08/17.</p> <p>Repeat violation: Previously cited on 3/25/2024, 11/1/2023, 4/4/2023</p> | <p>Staff A no longer works at Little Leaders Academy LLC as of 8/26/2024</p> | 8/26/2024 | |

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| 5 251.055(1)(f) Child Tracking Procedure Description: The center's child tracking procedure was not followed when on 08/26/24, four children were present in the infant room, however one child was marked as present on the classroom tracking record. Repeat violation: Previously cited on 3/25/2024, 11/1/2023 | on 9/11/2024 has staff meeting on how important it is to track the children will be having staff meeting for next 3 months on tracking children | 9/17/24 | |
| 6 251.06(1)(c) Space Designated For Children Description: In the hallway leading to the school age room, used by children to access the school age room, is an area where plastic crates are stacked to the ceiling, as well as a shopping cart and metal shelving. In addition, during the visit, there was a door propped open in this same area leading to the convenience store business. | on 8/26/2024 hallway leading to the schoolage room will clear all plastic crates were removed and door was close | 8/26/2024 | |
| 7 251.06(11)(b)7. Outdoor Play Space - Enclosure Description: There is an area of metal fence which makes up the outdoor play space enclosure that is peeling away from the post creating a gap in underneath and on top of the fence that is greater than 4 inches. | 2x4 metal fence was fixed | 9/18/2024 | |

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| 8 | <p>251.06(2)(d) Access To Materials Potentially Harmful To Children</p> <p>Description: In the hallway leading to the outdoor play space there is a paint can which contained paint propping a door open. This hallway is used by children to access a door leading to the outdoor play space.</p> <p>In the hallway near the exit and stairs leading to the school age room, there is an area accessible to children which had paint cans containing paint as well as a can of spray paint.</p> | <p>8/26/2024 Hallway and outdoor play space was cleaned out and paint cans were removed 8/26/2024</p> | 8/26/24 | |
| 9 | <p>251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: Several plastic light guards on the ceiling in the hallway leading to the stairwell to the school age room were observed to have dead bugs inside of them.</p> <p>There is a tan chair in school age room with black stains on it.</p> <p>In the outdoor play space there are several pieces of garbage including pieces of Styrofoam cups and empty soft drink cans.</p> <p>Repeat violation: Previously cited on 3/25/2024, 4/4/2023</p> | <p>On 8/26/2024 hallway leading to the stairwell to the school-age room dead bugs were cleaned out of the light guards.</p> | 8/26/24 | |

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| 10 | 251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: The hallway leading to the school age room, used by children to access the school age room, is obstructed with plastic crates stacked to the ceiling, as well as a shopping cart and metal shelving. | On 8/26/2024 hall way used by children to access the school age room was clean out. | 8/26/2024 | |
| 11 | 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: There is no parent authorization for an oral ibuprofen medication being stored at the center. | as of 8/26/2024 Little Leaders will not give medication parents are able to come and give. | 8/26/2024 | |
| 12 | 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: There is no start or end date on an authorization for an inhaler being stored at the center. | as of 8/26/2024 Little Leaders will not give medication parents are welcome to come in and give medication. | 8/26/2024 | |
| 13 | 251.07(6)(j)1. Emergency Medical Authorization & Parental Notification Description: Child 3 does not have documentation of written permission from the parent to call a child's physician or refer the child for medical care in case of injury. Repeat violation: Previously cited on 3/25/2024 | On 8/26/2024 parent was notified to fill in paper work parent came in and filled out paper work 8/27/2024 | 8/27/2024 | |

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NAME - Agency Worker
Daniel Noel

Date Issued
8/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
9/9/2024