

<b>Date Correction Plan Due</b> 2/26/2021	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>		<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Little Star's Childcare		<b>Provider Number / Facility ID Number</b> 9000587469 / 002 - 2001745	
<b>Address - Facility (Street, City, State, Zip Code)</b> 1575 S 81st St West Allis WI 53214-519		<b>Telephone Number</b> 414-212-8754	
<b>Date - Regulation Visit</b> 2/2/2021			
<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1 251.04(2)(m) <b>Health, Safety &amp; Welfare Of Children</b>  Description: Upon arrival at the facility, licenser observed the one staff member and two children over the age of 5 not wearing masks as required.	will write staff up for not wearing a mask and remind the children to keep masks on.	2/2/21	
2 251.04(8)(b) <b>Biennial Training - Child Abuse &amp; Neglect</b>  Description: Staff A, B and C did not have documentation at time of visit of Biennial Child Abuse and Neglect training on file for review.  Repeat violation: Previously cited on 12/18/2019, 2/11/2019	will make sure every one does the training and print the certificates	4/1/21	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: Staff B did not have Staff Record form information on file for review during licensing visit.  Repeat violation: Previously cited on 12/18/2019	will have Staff update their files	4/1/21	
4 251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff H did not have documentation of a Staff Health Report on file for review.  Repeat violation: Previously cited on 12/18/2019, 2/11/2019	will have Staff update their health reports ASAP	4/1/21	
5 251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b>  Description: The Registry certificate on file for Staff A lists qualifications as an assistant teacher. This staff member was taking care of two children over the age of 5 and an infant and was the only staff present when licensors entered the facility.  **Following the visit, licensee stated this staff member updated information on the Registry but it continues to reflect qualifications as an assistant teacher.**  Repeat violation: Previously cited on 12/18/2019, 2/11/2019	updated her registry that after now, it does take 3 weeks - two months to update. I did speak with someone at the registry and she verified she was able to be a lead teacher	4/1/21	

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<b>6</b> <b>251.05(3)(c)</b> <b>Cardiopulmonary Resuscitation Training</b> Description: Staff A and B did not have documentation at time of licensing visit of a current infant/child CPR certificate on file for review. **Following the visit, licensee provided documentation indicating Staff B completed CPR in December 2020.** Repeat violation: Previously cited on 7/30/2020, 12/18/2019	I will have a group CPR class for those in need of the update	1/15/21	
<b>7</b> <b>251.05(4)(a)</b> <b>Staff Orientation - Develop, Implement, Document</b> Description: Staff C did not have a fully completed Orientation form on file for review. Repeat violation: Previously cited on 12/18/2019	completed 2/3/21	2/3/21	
<b>8</b> <b>251.06(10)(cm)1.</b> <b>Washrooms - Sanitary Conditions</b> Description: A toilet used by children just off the kitchen has standing urine.	spoke with the staff and students to please flush the toilets. I will check in the morning and evening	2/8/21	

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9 251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b>  Description: The space leading to and in the tornado shelter area had materials potentially accessible harmful to children: cans of paint and a wood board with splintered edges.  Repeat violation: Previously cited on 7/30/2020	will move items, and make sure future items are placed away from the tornado shelter.	2/28/21	
10 251.06(2)(gm) <b>Premises - Well Drained, Clean</b>  Description: A garbage container located in the school age room was observed to be dirty including a dried substance on the cover.  Repeat violation: Previously cited on 12/18/2019	Cleaned trash can	2/3/21	
11 251.06(2)(n) <b>Garbage Containers - Construction &amp; Disposal Schedule</b>  Description: A garbage container in the kitchen was not covered and contained food items.	will purchase new/worthy garbage containers	3/16/21	
12 251.06(3)(b)4. <b>Emergencies - Record Of Fire / Tornado Drills</b>  Description: A written record of the fire drills was not observed/posted.	will replace fire/tornado drill paperware	3/16/21	

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13 251.06(4)(i) <b>Fire Alarms &amp; Smoke Detectors - Maintenance, Drills, Testing</b> Description: There was no documentation of fire alarm/smoke detector testing being completed.  A red fire alarm box, located by the door leading to the outdoor play space was deactivated. The pull lever was down making it inoperable.	There is documentation located in the infant room. The other fire alarm worked reset the alarm w/ agent present.	2/3/21	
14 251.06(9)(a)2. <b>Kitchen Equipment &amp; Utensils - Safe &amp; Sanitary</b> Description: The microwave oven in the kitchen requires cleaning. Dried food particles were observed in the oven and the outside of the door had dried food smeared on it.	Cleaned microwave	2/3/21	
15 251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b> Description: The thermometer in the kitchen refrigerator registered at 46 degrees. The freezer thermometer registered at 8 degrees. Repeat violation: Previously cited on 7/30/2020	Will purchase new thermometers for the fridge and freezer	2/28/21	

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16 251.06(9)(d)2.a. <b>Food Storage - Dry Food</b>  Description: An open box of dried potato flakes was not in a ziplock bag or food grade storage container nor was it labeled/dated when opened.  An open package of flour was in a ziplock bag but there was no date when opened.	Put all open food in ziplock or food grade storage and dated it.	2/3/21	
17 251.07(5)(a)4. <b>Meals &amp; Snacks - Minimum Meal Requirements</b>  Description: The licensee stated she would be serving McDonald's to the two children in care during the licensing visit.	We closed at noon due to the snow emergency will make sure there better choices.	2/3/21	
18 251.07(5)(a)5.a. <b>Menus - Post</b>  Description: The current menu was not posted in the kitchen.  Repeat violation: Previously cited on 12/18/2019, 2/11/2019	Found menus and posted them on the fridge	2/6/21	
19 251.07(6)(dm)1. <b>Medical Log Book</b>  Description: One of the medical log books did not have the pages numbered.	Combined medical log books to one. moved into kitchen.	2/2/21	

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20 251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: The medical log/injury log book was not updated every six months as required.  Repeat violation: Previously cited on 7/30/2020	Combined books to one to make it easier to upd		
21 251.07(6)(f)1 a. <b>Medication Administration - Parent Authorization</b>  Description: A medication authorization form for a child, who the licensee states takes medication daily, is not up-to-date. The form has an administer end date of November 2020.	Form was updated that day	2/2/21	
22 251.08(5)(a)2. <b>Vehicle Requirements - Interior Condition</b>  Description: The Buick van used to transport children requires cleaning. Food crumbs and other items were observed on the floor and in several car seats.	Cleaned that day	2/2/21	
23 251.08(8)(c) <b>Vehicle Safety Alarm - Working Order</b>  Description: The vehicle alarm was not operating properly during licensing visit.	Fixed that week	2/8/21	

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251.09(4)(a)3.

Infant & Toddler - Diaper Changing Surface Disinfection

Fixed next day

2/3/21

Description: The changing pad in the infant/toddler room had rips/tears which exposed the inner foam making the surface not easily cleanable.

2/2/21 was a snow emergency most staff was buried into their homes, due to all the snow.

NAME - Certification Worker / Licensing Specialist

Laura Taylor, Ricardo Suarez-Alcala

Date Issued

2/12/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

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