

Date Correction Plan Due
3/8/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Erika Gutierrez Family Child Care Center		Provider Number / Facility ID Number 5000586895 / 001 - 2004116	
Address - Facility (Street, City, State, Zip Code) 1756 Lilac Ln Green Bay WI 543022316		Telephone Number 920-327-0246	Date - Regulation Visit 2/22/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 250.05(3)(fm) Biennial Training - Child Abuse & Neglect Description: The provider did not have a current child abuse and neglect training certificate in her file. She last took the training on 12/1/21.	I did the Mandate reported online training	2-24-24 I did it Today	

Erika Gutierrez

2-24-24

ME - Agency Worker
Kellner

Date Issued
2/23/2024

NATURE - Certified Operator or Designee / Licensee or Designee

Date Signed