

<b>Date Correction Plan Due</b> 2/16/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Apple Ridge Academy		<b>Provider Number / Facility ID Number</b> 3000585353 / 002 - 2001666		
<b>Address - Facility (Street, City, State, Zip Code)</b> 21005 Gumina Rd Brookfield WI 530722932		<b>Telephone Number</b> 262-783-5437	<b>Date - Regulation Visit</b> 8/26/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(m) <b>Health, Safety &amp; Welfare Of Children</b>  Description: A child was assisted off the the floor by their hands and not under their arms causing a nurse maid elbow injury on 8/12/2025.  Repeat violation: Previously cited on 7/17/2025, 1/26/2024	<b>All teachers where trained on correct ways to pick children up under the arms and not by their hands or wrists. This was reviewed at a mandatory team meeting as well as each teacher recieving a hand out about nurse maid elbow.</b>	9/12/2025	
2	251.07(2)(c)1. <b>Time Out - Age</b>  Description: Based on an interview with staff and video footage a toddler, aged 1.5 years old) was placed in time-out.	<b>The teachers were re-trained on proper ways to comfort a child. The child was not placed on a time out but was resting in the book center while waking up from a nap. The teachers will comfort and talk to children while they are upset. The child had his nuk and blanket while working on self soothing. The video has not volume so it is uncertain what conversations were happening during this time.</b>	2/6/2025 and 3/12/2026	

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3	251.07(2)(c)3. <b>Time Out - Time</b>  Description: Based on an interview with staff and video footage a toddler, aged 1.5 years old) was placed in time-out that exceed 3 minutes.	The teachers were re-trained on proper ways to comfort a child. The child was not placed on a time out but was resting in the book center while waking up from a nap. The teachers will comfort and talk to children while they are upset. The child had his nuk and blanket while working on self soothing. The video has not volume so it is uncertain what conversations were happening during this time.	2/6/2026 3/12/2026	
4	251.07(2)(c)4. <b>Time Out - Not Isolated</b>  Description: Based on an interview with staff and video footage a toddler, aged 1.5 years old) was placed in time-out that removed the child from all other children into a corner.	The teachers were re-trained on proper ways to comfort a child. The child was not placed on a time out but was resting in the book center while waking up from a nap. The teachers will comfort and talk to children while they are upset. The child had his nuk and blanket while working on self soothing. The video has not volume so it is uncertain what conversations were happening during this time. The child was able to leave the area whenever they wanted. He was not forced to remain in that area.	2/6/2026 3/12/2026	
5	251.07(6)(i)1. <b>Washing Child's Hands &amp; Face</b>  Description: Children's hands were not washed after diapering on 8/12/2025.	Teachers were reminded of the importance of washing hands after diapering. Hand washing procedures were reviewed to all staff at a staff meeting.	2/6/2026 3/12/2026	
6	251.07(6)(i)2. <b>Adult Handwashing</b>  Description: Staff did not wash their hands before or after diapering multiple children. on 8/12/2025.	Proper diapering procedures were reviewed with all teachers by classrooms as well as at staff meeting. Diapering procedures will be closely monitored to ensure proper procedures are being followed.	2/6/2026 3/12/2026	

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			<b>Verification Date</b>

**NAME - Agency Worker**  
Crescenta Sabree, Tiisha Harrell

Date Issued  
2/2/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Carolyn Bell*

Date Signed  
2/27/26