

Date Correction Plan Due 8/19/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Apple Ridge Academy		Provider Number / Facility ID Number 3000585353 / 002 - 2001666		
Address - Facility (Street, City, State, Zip Code) 21005 Gumina Rd Brookfield WI 530722932		Telephone Number 414-807-5343	Date - Regulation Visit 7/15/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Meal prep personnel did not have one hour of continuing education in kitchen sanitation.	Our cook will investagate a course on kitchen sanitation and complete that course yearly.	10/31/24	
2	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: Mats that do not meet the energy-absorbing surface or depth were observed under one of the swing/slide play sets. Energy-absorbing surfaces, such as loose sand, pea gravel, or pine or bark mulch, in a depth of at least nine inches is required under climbing equipment, swings, and slides whenever the play equipment is 4 feet or more in height and in a fall zone of four feet beyond the equipment.	The playground will have mulch delivered and placed under the play structure.	7/21/24	

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3	251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: A garbage can near the outdoor play space door was observed without a cover.	New garbage cans were purchased and replaced where needed.	9/30/24	
4	251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The refrigerator in the infant room was not maintained at 40°F or lower. The freezer in the infant room was not maintained at 0°F or below.	The refrigerator will be monitored daily for temperatures for 2 weeks. If it is not maintained as required it will be replaced.	8/12/24	
5	251.06(9)(g)1.b. Meal Preparation Staff - Clothing, Hair Restraints Description: Meal prep staff was observed without a hair net or cap.	Hair nets were purchased and staff will use them when working in the kitchen.	8/12/24	
6	251.09(1)(am) Infant & Toddler - Intake Information Description: Intakes were observed incomplete for two files reviewed.	Intake forms were updated by teachers and parents. The teachers will be more specific with the changing needs of each child. New intake forms will be used when needed.	7/29/24	

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7	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Two (2) files reviewed did not contain updates.	Intake forms were updated by teachers and parents. The teachers will be more specific with the changing development of each child.	7/29/24	

NAME - Agency Worker
Crescenta Sabree

Date Issued
8/5/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Carolyn Bell

Date Signed

8/12/24