

<b>Date Correction Plan Due</b> 12/11/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Children Of America Appleton		<b>Provider Number / Facility ID Number</b> 6000585236 / 001 - 1014708		
<b>Address - Facility (Street, City, State, Zip Code)</b> W3117 Springfield Dr Appleton WI 549156183		<b>Telephone Number</b> 920-380-0554	<b>Date - Regulation Visit</b> 9/21/2023	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.055(2)(a) <b>Group Size - Maximum</b>  Description: Infants and toddlers maximum group size of 8 was exceeded on 9-19-23 from 2:55-3:49 when 9 children were in care.	move staff & moved schedules around to accomodate	Immediate.	
2	251.055(2)(b) <b>Staff-To-Child Ratios - Minimum</b>  Description: Infant and toddler minimum staff-to-child ratio of 1:4 was exceeded on 9-19-23 from 2:55-3:49 when 9 children were in care with 2 child care workers.	changed staff schedules based on family needs	Immediate.	

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3	<p>251.055(2)(c) <b>Mixed-Age Group - Staff-To-Child Ratio</b></p> <p>Description: Staff-to-child ratios failed to be maintained this day. Opening room @ 8:10 after Pre-K and PreK A went to their rooms there were 14 children with a weight of 1.91 with 1 staff member. 2 staff are required at a ratio of 1.05. This same day PreK A had 25 children from 11:45-12:15 with a weight of 2.25 with 2 staff members. 3 staff are required at a ratio of 2.05.</p>	<p>More Staff &amp; Scheduled earlier</p>	<p>Immediate</p>	
4	<p>251.055(2)(e) <b>Mixed Age Group Of Children Over Age 2 - Group Size</b></p> <p>Description: A mixed age group exceeded the group size allowed. This same day PreK A had 25 children from 11:45-12:15 with a weight of 2.25 with 2 staff members. 3 staff are required at a ratio of 2.05 and a additional group must be made.</p>	<p>Separating classes earlier &amp; added staff</p>	<p>Immediate</p>	

NAME - Agency Worker  
Ruth Sprangers

Date Issued  
11/13/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed