Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/4/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Children Of America Appleton	6000585236 / 001 - 1014708

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
W3117 Springfield Dr Appleton WI 549156183	920-380-0554	7/15/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Based on record review on 7/15/26, staff C did not have a current child abuse & neglect training.	updated training for staff member	7/15/26	
2	251.05(3)(g)2. **Assistant Child Care Teacher - Qualifications** Description: Based on record review on 7/15/26, staff #B did not have the qualifications of being an assistant child care teacher and has been employed more than six months.	Staff register for class start 8/4	8/25	

NAME - Agency Worker
Dao Xiong

Date Issued
7/21/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
7/22/26

Licensing Non-Compliance and Violations

School Name: Appleton

Inspection Date: 7/15/26

Noncompliance or violation summary received: 7/21/2026

Plan of Correction Due date: 8/4/26

Plan of Correction Submitted: 7/22/26

Today's Date: [Insert Date]

1. **Violation**:
   - Standard or Regulation:
     - *251.05(3)(cm) Child abuse and neglect -biennial Training*
   - Summary of the requirement stated in licensing regulations:
     - *Based o nrecord review on 7/15/26, staff did not have a current child abuse and neglect training.*
   - The circumstances of the violation:
     - *Ellie Dietzen's abuse and neglect training expired last month.*
   - Correction already made.

     Ellie completed the training and up to date.
   - Additional corrections

     Created list of all staff expirations to track when trainings are due.

2. **Violation**:
    - Standard or Regulation:
        - *251.05(3)(g)2 assistant child care teacher – qualifications*
    - Summary of the requirement stated in licensing regulations:
        - *Based on record review on 7/15/26, staff member did not have qualifications of being assistant teacher and has been employed for 6 months.*
    - The circumstances of the violation:
        - *Amanda Marrero did not complete the into to childcare profession training.*
    - Correction already made.
        - *Signed up for training*
    - Additional corrections
        - *Make tracking list for new employees and time frame necessary to complete into to profession class.*

I attest that this action plan accurately reflects the actions I have taken or have proposed to take to ensure substantial compliance for my school, teachers, and general operations.

School Director Name: Elizabeth Makowski School Director Signature: Elizabeth Makowski

Executive Director Name: Yvette Vana Executive Director Signature: Yvette Vana

CERTIFICATE OF COMPLETION

This certifies that

Ellie Dietzen

has successfully completed

Mandated Reporter Online Training

7/15/2026

WCWPDS