

Date Correction Plan Due 3/28/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Grandma Sandy's Learning Den		Provider Number / Facility ID Number 8000584298 / 001 - 1013843		
Address - Facility (Street, City, State, Zip Code) 631 S Fulton St Princeton WI 54968		Telephone Number 920-295-0668	Date - Regulation Visit 3/12/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(2)(e) Submit, Implement & Provide Policies To Parents Description: Based upon review on March 12, 2024, the center did not have a current set of policies on file with the Department.	Parent hand Book complete Policies Complete	4-1-24	
2	250.04(6)(a)1.f Child Record - Enrollment Information - Medical Contact Description: Based upon review on March 12, 2024, Child #4 and 5 of the Child Record Checklist did not have any physician or medical facility information on file.	Turned in May 2	5-2-24	

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631 S Fulton St Princeton WI 54968		920-295-0668	3/12/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 250.04(6)(a)1m. Child Record - Health History Description: Based upon review on March 12, 2024, Child #3, 4, 5, 6 and 7 of the Child Record Checklist did not have any health history information on file.	#4-5 turned in #3 turned in #7 turned in #6 turned in	4-10-24 4-1-24 3-12-24 4-25-24	
4 250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description: Based upon review on March 12, 2024, Child #6 of the Child Record Checklist did not have a signed and dated Child Health Report on file within 3 months of being admitted to the center.	#6 turned in	3-14-24	
5 250.04(6)(a)4.b. Child Record - Physical Exam - Over 2, Under 5 Description: Based upon review on March 12, 2024, Child #2 of the Child Record Checklist did not have a Child Health Report on file within 3 months of being admitted to the center. Based upon review on March 12, 2024, Child #4 and 5 of the Child Record Checklist did not have a signed and dated Child Health Report on file within 3 months of being admitted to the center. Repeat violation: Previously cited on 4/11/2023, 11/22/2022	#2 turned in #4-5 turned in	1-5-24 3-20-24	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
6	250.04(6)(a)4m. Child Record - Immunization History Compliance Description: Based upon review on March 12, 2024, Child #2, 4 and 5 did not have immunization history on file within 30 days of being admitted to the center. Repeat violation: Previously cited on 11/22/2022	#2 turned in #4 + 5 turned in	3-18-24 3-20-24
7	250.05(3)(e)2. Provider Training - Current Cpr Certificate Description: Based upon review on March 12, 2024, Staff Member A of the Staff Record Checklist did not have a current CPR certificate on file. Repeat violation: Previously cited on 11/22/2022	class completed	4-15-24
8	250.05(3)(f) Provider Training - Infant & Toddler Care Description: Based upon review on March 12, 2024, Staff Member B of the Staff Record Checklist did not complete at least 10 hours of training in the care of infants and toddlers within 6 months of working with children under age 2 years.	Will complete is working on it	6-30-24

NAME - Agency Worker
Jamie Brandt

Date Issued
3/14/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Sandra J. Miller

5-20-2024