

<b>Date Correction Plan Due</b> 3/21/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Bhla Llc		<b>Provider Number / Facility ID Number</b> 4000583514 / 002 - 1015494		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2044 N Martin Luther King Dr Milwaukee WI 53212		<b>Telephone Number</b> 414-562-4377	<b>Date - Regulation Visit</b> 2/27/2025	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)6. <b>Child Record - Health History</b>  Description: The health history information on file for Child 1, identified as having a food allergy, is incomplete. There is no documentation of steps the child care provider should follow, when to call parents regarding symptoms, and when the condition requires emergency medical care.	Center will ensure all areas on forms are completed in it's entirety or marked N/A.	3/3/25	
2	251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: Child 1 does not have immunization history on file and has been attending the center for more than 30 days.	Center will ensure all children have immunizations on file w/in 2 weeks of attendance.	3/3/25	

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3	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: A physical examination that was completed not more than 1 year prior to nor later than 3 months after being admitted to the center was not on file for Child 1. Child 1 has been attending the center since October 2024.	Center will ensure all children have a physical exam on file for all children under 5.	3/3/25	
4	251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b>  Description: Staff are not consistently documenting hours when included in staff-to-child ratios. The day of the monitoring visit, two staff were present in a school age room (a combined room) but only one staff signed in. On 2/26/25, staff signed into the school age room but did not sign out.  A review of attendance records/staff hours and per the center director, on 2/11/25, staff hours documented are not accurate. It was reported, one staff member worked in the infant room but did not sign in upon arrival and staff hours do not accurately reflect when staff transition from one classroom to another.	Center will ensure all staff members are signed in/out of attendance books when transitioning from one class to another.	2/28/25	
5	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Staff A, B, and C do not have documentation of a current CPR certificate on file. The most recent certificate expired 2/11/25.	Center will ensure all staff members have documentation of current CPR training.	3/3/25	

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6	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff D, present and working with children during the monitoring visit, lacked documentation of a current child abuse and neglect prevention training.	Center will ensure all documentation for staff is on file an accessible.	2/28/25	
7	251.055(2)(b) <b>Staff-To-Child Ratios - Minimum</b>  Description: The center director acknowledged staff-to-child ratios were not met, when on 2/11/25, there were 7 children (under the age of 2) with 1 staff. Staff to child ratio for this age is 1:4.	Center will ensure staff to child ratios are met at all times.	2/28/25	
8	251.06(2)(b) <b>Electrical Or Hot Surface Protection</b>  Description: An electrical outlet in the Older Toddler room is missing a child safety guard. **This was corrected during the monitoring visit**	Center will ensure all electrical outlets are covered.	2/27/25	
9	251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b>  Description: Mouse and Insect Glue Traps, labeled keep out of reach of children, was observed in an unlocked cabinet under the sink in the 1 year old room.  Repeat violation: Previously cited on 8/21/2024	Center will ensure all areas accessible to children are free of hazardous or harmful materials	2/27/25	

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10	251.06(2)(i) <b>Deteriorating Paint</b>  Description: Flaking paint was observed on the wall in the Older Toddler room and accessible to children.  Repeat violation: Previously cited on 1/29/2024	Center will ensure all areas are free of any deteriorating paint.	3/1/25	
11	251.08(2) <b>Permission &amp; Emergency Information</b>  Description: There is no documentation of a completed permission and emergency information form (transportation permission or child care enrollment form) in the vehicle for Child 7.	Center will ensure all children being transported have a completed emergency information form.	2/28/25	
12	251.09(1)(j) <b>Infant &amp; Toddler - Crib Mattresses &amp; Coverings</b>  Description: Several mattress covering (sheets) in the infant room are not tight fitting as required.	Center will ensure all mattresses have tight fitting sheets	2/28/25	

**NAME** - Agency Worker  
Kristin Keck, Katrina Tarantino

Date Issued  
3/7/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Date Signed  
3/11/2025