

Date Correction Plan Due 12/11/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids Clubhouse Childcare Cntr Inc	Provider Number / Facility ID Number 4000 82574 / 001 - 1011989
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Address - Facility (Street, City, State, Zip Code) 310 Knights Ct Campbellsport WI 530102270	Telephone Number 920-533-5111	Date - Regulation Visit 11/25/2024
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)2. Staff Record - Completed Background Check</p> <p>Description: Based upon review on November 25, 2024, two child care workers did not have a child care background check done prior to working with children in care.</p> <p>Repeat violation: Previously cited on 11/20/2024</p>	<p>Background checks have all been completed. I am now entering them in the Portal first instead of the Registry so they can be completed quicker.</p>	12-05-24	
2	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: Based upon observation on November 25, 2024, a child care worker in the Crawler Room left the classroom to take a child to the nap room, leaving the other child care worker alone and out of ratio with 7 children under the age of 2 years for a few minutes.</p>	<p>Pack-n-plays will be set up in crawler room at nap time for any children under 1 year so teacher does not need to leave the room.</p>	12-02-24	

Name - Certified Operator / Licensed Center Kids Clubhouse Childcare Cntr Inc	Provider Number / Facility ID Number 4000 82574 / 001 - 1011989
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NAME - Agency Worker
Jamie Brandt

Date Issued
11/27/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
310 Knights Ct Campbellsport WI 530102270		920-533-5111	11/25/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: Based upon observation on November 25, 2024, two bottles of breast milk brought from home located in the Infant Room refrigerator were not labeled with the child's name or date.	Bottles are inspected at drop-off to be sure child's name is on each bottle to avoid any mix ups.	12-02-24	

Vickie Rendeeman 12-05-24