

Date Correction Plan Due 3/11/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Discovery Preschool Inc		Provider Number / Facility ID Number 0000578970 / 002 - 1012318		
Address - Facility (Street, City, State, Zip Code) 222 E Blossom St Ripon WI 549711526		Telephone Number 920-748-3493	Date - Regulation Visit 2/24/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Based upon review on February 24, 2020, Staff Member B of the Staff Record Checklist did not complete the Biennial Child Abuse and Neglect training in a timely manner.	Staff Member B will complete asap.	3/4/2020	
2	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Based upon review on February 24, 2020, Staff Member A, B of the Staff Record Checklist did not have any continuing education on file for 2019.	Staff Member A is currently working on it Staff Member B has a overage from 2018 and will be taking Admin class over the summer	A) 5/1/2020 B) 8/1/2020	

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3	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: Based upon observation on February 24, 2020, there was not three feet of clearance in the hallway leading to the outdoor play space because it was obstructed with teacher materials and storage items.	The hallway will be cleared to have three or more feet asap.	2/25/2020	
4	251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: Based upon observation, there was Ibuprofen onsite for a 4-year-old child where the medication authorization listed the length of administration as 1 year.	Ask parent to get a prescription from the doctor or the medication has to be sent home.	5/31/2020	

NAME - Certification Worker / Licensing Specialist
Jamie Brandt

Date Issued
2/26/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed