

Date Correction Plan Due 6/5/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tomah Head Start Center		Received State of Wisconsin		Provider Number / Facility ID Number 0000577800 / 004 - 520177	
Address - Facility (Street, City, State, Zip Code) 402 Pine St Tomah WI 54660		JUN 06 2024		Telephone Number 608-785-2070	
Date - Regulation Visit 5/9/2024		DCF DECE BEGR WRO		Date - Regulation Visit 5/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
1	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Each child 2 years of age and under age 5 shall have an initial health examination not more than one year prior to nor later than 3 months after being admitted to the center. Child #6 has been in care for more than 3 months and did not have a child health report on file. Repeat violation: Previously cited on 5/10/2023	<i>Staff will make sure that they are accurately collecting that first day of Attendance on the Enrollment, Health History and Emergency care Plan.</i>	<i>5-30-2024</i>		
2	251.06(2)(l) Deteriorating Paint Description: Flaking and deteriorating paint was observed on the side stairs of the front entrance which leads down to the entrance of the outdoor play space and the back deck/stairs which lead into the building and is located in the outdoor play area.	<i>"Dove Painting" is scraping and repainting the front stairs and entrance</i>	<i>To be completed middle of June</i>		

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3	251.07(5)(a)5.a. Menus - Post Description: The breakfast/snack menu for the current week was not posted in a conspicuous place accessible to parents.	Reviewed menu procedure with staff and will monitor menu placement. Vendor will provide Breakfast, lunch and snack in coming school year.	May 20, 2024	

NAME - Agency Worker
Jennifer Stubbe

Date Issued
5/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jennifer Stubbe

6/5/2024