

DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL  
920-785-7811

Date Correction Plan Due  
12/2/2025

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

3000576503 / 003 - 1012065

Little Friends Learning Center Llc

Date - Regulation Visit  
9/18/2025

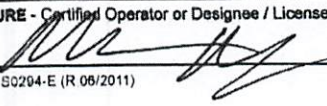
Address - Facility (Street, City, State, Zip Code)  
214 10Th Ave Grafton WI 530241901

Telephone Number  
262-375-6122

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
251.06(11)(b)7. <b>Outdoor Play Space - Enclosure</b>  Description: Based upon observation, the fence on the south portion of the outdoor playspace did not measure the required four feet in height but measured three feet six inches.  Repeat violation: Previously cited on 11/14/2024	Need to figure out if fence is on me or landlord then fix early spring when ground is not frozen	4-30-26	

Name - Certified Operator / Licensed Center Little Friends Learning Center Llc		Provider Number / Facility ID Number 3000576503 / 003 - 1012065		
Address - Facility (Street, City, State, Zip Code) 1214 10Th Ave Grafton WI 530241901		Telephone Number 262-375-6122	Date - Regulation Visit 9/18/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	<p>251.06(2)(i) <b>Deteriorating Paint</b></p> <p>Description: Based upon observation, the paint above the changing table and in the walkway in the toddler room was deteriorated in an area accessible to children.</p> <p>Based upon observation, the paint on the fence in the outdoor playspace was deteriorated in area accessible to children.</p> <p>Repeat violation: Previously cited on 1/29/2025, 11/14/2024</p>	<p>Painting and fixing chip and deteriorating paint areas</p> <p>Replacing fence</p>	<p>1-1-2026</p> <p>4-30-26</p>	
3	<p>251.06(4)(d) <b>Exits &amp; Passageways - Unobstructed, Minimum Width</b></p> <p>Description: Based upon observation, the gate in the toddler room leading to the exit passageway, was unable to be opened during the visit.</p>	Fix latch on gate	12-1-2025	
4	<p>251.07(3)(a) <b>Indoor Equipment - Safety</b></p> <p>Description: Based upon observation the gate to the toddler room was not functional and unable to open.</p>	Fix gate latch	12-1-2025	

Provider Number / Facility ID Number 3000576503 / 003 - 1012065	
Certified Operator / Licensed Center Friends Learning Center Llc	Telephone Number 262-375-6122
Address - Facility (Street, City, State, Zip Code) 4 10Th Ave Grafton WI 530241901	Date - Regulation Visit 9/18/2025
Rule/Statute Number Noncompliance Statement 251.07(5)(b)1. Mealtime - Staff With Children Description: Based upon observation the staff in the toddler room and the Pre K room were not seated with the children during meal time.	Correction Plan Retraining Staff on expectations on sitting with kids during meal time
Expected Completion Date 12-8-2025	Verification Date

IAME - Agency Worker Amanda Holz	Date Issued 11/18/2025
SIGNATURE - Certified Operator or Designee / Licensee or Designee 	Date Signed 12-2-2025