

Date Correction Plan Due 12/20/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(c), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kidstown Usa School-Age Program		Provider Number / Facility ID Number 9000557139 / 002 - 1003240	
Address - Facility (Street, City, State, Zip Code) 600 12Th St Mosinee Elementary School Mosinee WI 544551099		Telephone Number 715-470-1600	Date - Regulation Visit 11/17/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Two staff did not complete the biennial child abuse and neglect training.	One staff already had done 9/19/22 - attached. Go through all staff files to make sure they are up to date.	1/20/24
2	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Fire drills should be conducted monthly. Tornado drills should be conducted monthly from April through October. Emergency drills were last conducted in May 2023.	Fire + Tornado Drills were done each month but were not written on form. Assign one person to keep track of drills and to record on time.	12/20/23

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Provider Number / Facility ID Number

Kidstown Usa School-Age Program

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600 12Th St Mosinee Elementary School Mosinee WI 544551099

Telephone Number

715-470-1600

Date - Regulation Visit

11/17/2023

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion Date

Verification
Date

NAME - Agency Worker

Heather Struck

Date Issued

12/5/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

12/20/23