

Date Correction Plan Due 12/5/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids Kingdom Day Care Inc		Provider Number / Facility ID Number 8000560868 / 001 - 420749		
Address - Facility (Street, City, State, Zip Code) N210 Stoney Brook Rd Appleton WI 549159444		Telephone Number 920-733-1667	Date - Regulation Visit 11/12/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff members A, I, J and K on the Staff record checklist did not have documentation of a completed health exam located in their files.</p>	<p>Have staff contact, fax & schedule appointments & have the doctor fill out or fax back the staff health report.</p>	11/1/25	
2	<p>251.05(3)(b) Abusive Head Trauma Prevention Training</p> <p>Description: Staff worker H on the Staff record checklist did not have documentation of the completion of the required Abusive Head Trauma prior to working in the classroom</p>	<p>Staff member completed it on 11/13/24</p>	11/13/24	

5/ 7 ;11

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3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff worker A on the Staff record checklist does not have a current certificate of completion for infant/child CPR/AED training. Repeat violation: Previously cited on 6/22/2023	Staff member made an appointment to get it done, just waiting for that date to come.	12/17/24	
4	251.06(11)(bm)3. Outdoor Play Equipment - Construction, Condition Description: The little blue house has protruding nails on the front steps which create a tripping hazard	The screws were fixed that day & are now flush with the steps.	11/12/24	
5	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: The storage room milk refrigerator/freezer did not have a clearly visible thermometer located in the freezer.	There was a thermometer in there the whole time but a second one was added immediately during the visit.	11/12/24	
6	251.06(9)(d)2.a. Food Storage - Dry Food Description: Goldfish crackers were not stored in a sealed container in the Sunflower Valley classroom Repeat violation: Previously cited on 10/30/2023, 6/22/2023	Staff were reminded to put their name on their personal food & to seal it in a zip-lock bag w/date.	11/12/24	

Resend 12-03-24; 09:37AM;

6/ 7 ;11

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7	251.07(6)(dm)2. Medical Log - Pages & Entries Description: Injuries failed to be documented in the medical log book on the day of occurrence as required-several late entries were noted in the AP2 and BB1 log books.	Staff were reminded to make sure to write in the med book within 24 hours - right after they create the injury report on ProCare.	11/13/24	
8	251.07(6)(f)3. Medication - Storage Description: Hydrocortisone cream and insect repellent were stored in the 4K classroom but were not labelled as being assigned to any specific child. ↑ ? Rainbow Room	We don't have a 4K classroom, but all staff were reminded to put a piece of tape over the child's name so it doesn't come off.	11/13/24	
9	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Advil was stored in the 4K classroom for a resident without a current authorization from the parent. ↑ ? Rainbow Room Repeat violation: Previously cited on 4/29/2024	We don't have a 4K classroom or residents at our center - but all medicine buckets will now be checked monthly by management.	11/13/24	
10	251.07(6)(i)1. Washing Child's Hands & Face Description: There was no warm running water in the classroom sinks. The water temperature in the classroom sinks was 70 degrees.	Disputing - There is NO minimum requirement for water temp in the 251 rule book. Therefore "warm" is an opinion & no rule was violated. Our water heater works fine, sinks were tested after all Diapers and Breakfast dishes were done.	N/A	

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11	251.09(3)(a)2m. Infant & Toddler - Correct Food, Breastmilk, Or Formula Description: One bottle of breast milk was not properly labeled in an infant classroom (corrected at monitoring visit)	Reminded parents & staff to make sure all milk bags/containers brought daily have name & date.	11/13/24

NAME - Agency Worker
Clint Smith, Ruth Sprangers

Date Issued
11/21/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

[Handwritten Signature]

Date Signed
12/3/24

DCF-F-CFS0294-E (R.06/2011)