

Date Correction Plan Due 4/7/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids-N-Kare		Provider Number / Facility ID Number 8000560668 / 005 - 1009525	
Address - Facility (Street, City, State, Zip Code) S63 Deer Run Rd Mondovi WI 54755		Telephone Number 715-926-5294	Date - Regulation Visit 10/23/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	250.04(1)(a) Licensed Capacity Description: On 10/23/24, the licensed capacity was exceeded when 10 children were observed in care of the center. Repeat violation: Previously cited on 11/17/2022	<i>No more than 8 kids</i>	<i>Completed</i>
2	250.04(6)(a) Child Record - Maintenance, Availability Description: A written record for Child # 9 and # 10 could not be located at the time of the licensing visit. The licensee is required to maintain a current written record at the center on each child enrolled, including the provider's own children under age 7, and shall make the record available to the licensing representative on request. Repeat violation: Previously cited on 11/6/2023	<i>Do maintain current records</i>	<i>1/25</i>

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3	250.04(6)(a)1. Child Record - Enrollment Information Description: The Child Enrollment form or other enrollment information could not be located for Child # 7. Repeat violation: Previously cited on 11/17/2022	<i>Completed Enrollment info</i>	<i>done</i>	
4	250.04(6)(a)1m. Child Record - Health History Description: A Health History and Emergency Care form could not be located for Child # 7.	<i>Completed</i>	<i>done</i>	
5	250.04(6)(a)3. Child Record - Alternate Arrival / Release Agreement Description: An Alternate Arrival / Release form or other written agreement, signed by the parent, outlining the plan for the child to arrive or depart the center on the school bus could not be located for Child #1 or #3.	<i>No longer Attending</i>		

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9	250.05(4)(c)4. Continuing Education - Documentation Of 12 Month Period Description: The provider could not locate documentation of having completed 15 hours of continuing education for 2023.	<i>work on cont. Ed</i>		
10	250.06(2)(n)1.b. Radon - Testing, Current Providers Description: There was not documentation of radon test results available for review. Each licensee shall test or have a test conducted for radon gas levels in the lowest level of the center that is used by children in care for at least 7 hours per week. The test shall be conducted for a minimum of 48 hours with the center's windows closed. The original test was required to be completed by 09/01/2023.	<i>Get Radon Tested</i>	<i>12/31/25</i>	
11	250.06(3)(b) Emergency Plans - Practice Description: There was not documentation of the center having practiced the fire evacuation plan monthly, and the tornado plan monthly from April through October, with the children. Repeat violation: Previously cited on 11/6/2023	<i>Kept updated</i>	<i>Done</i>	

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6	<p>250.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: The attendance was not current and accurate when 10 children were observed in care and only three were signed in on the attendance record.</p> <p>Repeat violation: Previously cited on 11/6/2023, 11/17/2022</p>	<p><i>Keeping Attendance accurate</i></p>	<p><i>Done</i></p>	
7	<p>250.05(3)(e)2. Provider Training - Current Cpr Certificate</p> <p>Description: The provider could not locate documentation of having maintained a current certificate of completion in infant and child CPR / AED training.</p> <p>Repeat violation: Previously cited on 11/6/2023, 11/17/2022</p>	<p><i>Completed</i></p>	<p><i>Done</i></p>	
8	<p>250.05(3)(fm) Biennial Training - Child Abuse & Neglect</p> <p>Description: The provider could not locate documentation of having completed training within the past two years on on child abuse and neglect laws, how to identify children who have been abused or neglected, and the procedure for ensuring that all known or suspected cases of child abuse or neglect are immediately reported to the proper authorities.</p> <p>Repeat violation: Previously cited on 11/6/2023</p>	<p><i>working on it</i></p>	<p><i>12/31/25</i></p>	

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12	250.09(1)(c)1. Infant & Toddler - Information For Providing Individualized Care Description: An Intake for Child Under 2 form or other documentation to individualize the program of care for child # 2 could not be located during the monitoring visit.	<i>Assessment completed</i>	<i>done</i>

NAME - Agency Worker
April Callihan

Date Issued
3/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Rachael Ashfield

Date Signed

11-17-25