

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
920-785-7811

Date Correction Plan Due
2/5/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Name - Certified Operator / Licensed Center Holy Rosary Child Care		Provider Number / Facility ID Number 8000559158 / 001 - 420172	
Address - Facility (Street, City, State, Zip Code) 519 Kilbourn St Kewaunee WI 542161343		Telephone Number 920-388-4321	Date - Regulation Visit 1/18/2024
Rule/Statute Number Noncompliance Statement		Correction Plan	Expected Completion Date Verification Date
1	251.055(1)(a) Supervision Of Children Description: During a monitoring visit on 01/18/2024, Licensing Specialist observed two approximately 3 - 4.5 years old children leaving a classroom to use the bathroom in the hallway without sight or sound supervision. The teacher was observed in the back corner of the classroom reading a book to a group of children.	When a child from the Busy Bees classroom needs to use the bathroom, they will utilize the bathroom directly next to the classroom to ensure they are within sight and sound supervision.	01/19/2024
2	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: In 3 of 7 Intake for Child Under 2 Years forms reviewed, child care workers did not document changes in a child's development and routines every three months based on discussion with the parent.	All intake forms for children under two years were updated, and discussed with all parents involved. We will continue to make updates on the intake forms as well as the sheets in the cupboards and have parents sign and date. (Attached forms)	01/23/2024

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Holy Rosary Child Care

Address - Facility (Street, City, State, Zip Code)
519 Kilbourn St Kewaunee WI 542161343

Provider Number / Facility ID Number

8000559158 / 001 - 420172

Telephone Number
920-388-4321

Date - Regulation Visit
1/18/2024

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected Completion Date

Verification Date

NAME - Agency Worker
Erin Taylor

Date Issued
1/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Hannah Korman

Date Signed

01/23/2024