

Date Correction Plan Due 8/28/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Creative Learning Child Enrich Ctr		Provider Number / Facility ID Number 8000558588 / 001 - 420033		
Address - Facility (Street, City, State, Zip Code) 4404 Bellevue Pl Two Rivers WI 54241		Telephone Number 920-794-1814	Date - Regulation Visit 8/8/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: The center self-reported that on 8-3-23, while on a field trip to Bay Beach, a child care worker failed to supervise a 7-year-old-child when the child was sent to another group, after deciding at the last minute not to go on a ride. It appears the child made it to the group; however, the child care worker with the group was not aware the child was now in their care. When they transitioned to the shade the child got lost. A passer-by assisted the child with locating the child care worker and group. It is estimated that the child may have been without supervision for approximately three minutes.</p>	<p>While both staff members involved in this incident are no longer employed with our center - all staff members will review a new more detailed Child Transfer policy with the center director. When transferring children - a verbal statement and acknowledgement will be made between both staff members. At end of day this verbal statement and acknowledgement will also include the "end of day sheet" and any paperwork, or messages for the children's parents.</p>		

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2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On August 3, 2023, while on a field trip to Bay Beach Amusement Park, a child care worker failed to supervise a 7-year-old-child when the child was sent to another group, after deciding at the last minute not to ride on the Ferris wheel. It appears the child made it to the group; however the child care worker with the group was not aware the child was now in their care and when the group transitioned to the shade the child got lost. A passer-by assisted the child with locating the group. It is estimated that the child may have been without supervision for approximately three minutes.</p>	<p>While both staff members involved in this incident are no longer employed with our center - all staff members will review a new more detailed Child Transfer policy with the center director. When transferring children - a verbal statement and acknowledgement will be made between both staff members. At end of day this verbal statement and acknowledgement will also include the "end of day sheet" and any paperwork, or messages for the children's parents.</p>	

NAME - Agency Worker
Linda Juckem

Date Issued
8/14/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed