

Date Correction Plan Due 2/18/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Mrs Rikki's Structured Daycare Inc		7000567067 / 002 - 1014326		
Address - Facility (Street, City, State, Zip Code) 11224 W Forest Home Ave Franklin WI 53132		Telephone Number 414-529-8837	Date - Regulation Visit 2/4/2021	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8. Child Record - Physical Examination Description: The record for child 5 does not contain documentation of a physical.	<i>another notice has been sent out must be on file by 2/25/21 or child remains home until physical is turned in</i>	<i>2/25/21</i>	
2	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Staff D does not have documentation of training in CA/N. Repeat violation: Previously cited on 5/2/2019	<i>Found in file dated 5-17-19 because it will soon be expired I had her go on line and complete a new one on 2/4/21</i>	<i>2-4-21</i>	

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3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C does not have a current certificate of completion in CPR.	I am trying to find a training that is open for CPR	3/31/21	
4	251.055(1)(f) Child Tracking Procedure Description: Tracking is not implemented in the 2-3 room. There are 12 children in the room and 2 on the tracking sheet.	When picture day comes again we will be very careful to enforce tracking sheets as they go in and out of their rooms	2/5/21	
5	251.06(2)(a) Potential Source Of Harm On Premises Description: There are cords for a refrigerator and a cordless phone accessible to children in the 2-3 room. Cords for a phone and pencil sharpener are hanging down the wall in the 3-4 room accessible to children.	We have moved all cords so children can't reach them and moved fridge closer to wall so cord can't be reached	2/5/21	
6	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Six children's storage drawer in the bathroom next to the one year old room contain diaper cream and are accessible to children. Disinfecting spray is on the paper towel holder in the 3-4 room.	Diaper creams have been put in one basket on upper shelf. all creams are marked w/ name Disinfecting spray moved to top of cubbies	2/5/21	

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7	251.06(7)(a) Indoor Space - Square Footage Per Child Description: 19 children are being cared for in the 3-4 room which only has space for 15 children.	On picture day we will not combine children in one room we will divide picture room in half	2/5/21	
8	251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The refrigerator in the one year old room is at 44 degrees.	We will turn the fridge down lower	2/4/21	
9	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: There is no thermometer in the 2-3 refrigerator. Repeat violation: Previously cited on 5/2/2019	A thermometer was purchased and put in fridge	2/5/21	
10	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Three non prescription medications kept at the child care do not have parent authorization. Repeat violation: Previously cited on 11/6/2019	All non prescription meds have been sent home	2/4/21	

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11	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: There is a bottle of infants Advil at the center which is not labeled with a child's name. It is labeled <input type="checkbox"/> twins <input type="checkbox"/> .	I have re-marked the advil with the twins full name's	2/4/21	

NAME - Certification Worker / Licensing Specialist
Mary Schultek, Ricardo Suarez-Alcala

Date Issued
2/4/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Rochelle Boyce

Date Signed
2-11-21