

Date Correction Plan Due 4/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
--------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Grisby's Child Dev Ctr Site 3		Provider Number / Facility ID Number 7000563727 / 003 - 1000339	
Address - Facility (Street, City, State, Zip Code) 5301 W Burling St Milwaukee WI 53210		Telephone Number 414-444-2544	Date - Regulation Visit 3/19/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)1. Child Record - Enrollment Information Description: Information regarding an emergency contact, other than the parents/guardian, was not on file for Child #1 and Child #4. Information regarding persons authorized to pick up/receive a child was not on file for Child #1. Repeat violation: Previously cited on 12/6/2023	Parents were given new forms to complete 3/20/25.	3/21/25	
2 251.04(6)(a)6. Child Record - Health History Description: Health history information was not on file for Child #1. Repeat violation: Previously cited on 12/6/2023	Parent was given form 3/20/25	3/21/25	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Grisby's Child Dev Ctr Site 3		7000563727 / 003 - 1000339		
Address - Facility (Street, City, State, Zip Code) 5301 W Burleigh St Milwaukee WI 53210		Telephone Number 414-444-2544	Date - Regulation Visit 3/19/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Child #3 and Child #4 did not an initial and/or a follow-up physical exam within 2 years of the previous examination. Repeat violation: Previously cited on 12/6/2024	Child last physical 5/7/24, form has been placed into file Child also has a health check 5/7/25 for 4 th birthday	5/7/24	
4	251.05(2)(a)1. Staff Record - Personal Information Description: Staff record information was incomplete for Staff C. Repeat violation: Previously cited on 12/6/2023	Staff C was not employed 12/6/2023 staff C began employment 2/6/2025		
5	251.05(2)(a)2. Staff Record - Completed Background Check Description: A completed background check was not on file for Staff C.	Completed 3/20/2025	3/20/2025	
6	251.05(2)(a)3.a. Staff Record - Physical Examination Description: A health physical completed at least 30 days after beginning work was not on file for Staff C.	A Completed and on file 4/30/2025	4/30/2025	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Grisby's Child Dev Ctr Site 3		7000563727 / 003 - 1000339	
Address - Facility (Street, City, State, Zip Code) 5301 W Burleigh St Milwaukee WI 53210		Telephone Number 414-444-2544	Date - Regulation Visit 3/19/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7 251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Educational qualifications were not observed on file for Staff C.	A copy of staff Diploma put into file COPY forward to WI Registry	4/1/25	
8 251.05(2)(a)5. Staff Record - High School Diploma Description: A high school diploma was not on file for Staff B and Staff C. Staff B and Staff C were observed as a lead teachers.	Documentation for Staff (B) as a lead teacher should be com- pleted by 4/30/25. Staff (C) Diploma put into file	4/30/2025 3/21/2025	
9 251.05(3)(b) Abusive Head Trauma Prevention Training Description: Documentation of abusive head trauma training was not on file for Staff C.	Completed 4/4/2025	4/4/25	
10 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: A current infant/child CPR/AED training certificate from an approved CPR/AED trainer was not observed on file for Staff B and Staff D. Repeat violation: Previously cited on 12/6/2023	CPR/AED training completed	4/30/2025	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Grisby's Child Dev Ctr Site 3		7000563727 / 003 - 1000339	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
5301 W Burleigh St Milwaukee WI 53210		414-444-2544	3/19/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
11 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: A current child abuse and neglect training certificate was not observed on file for Staff A and Staff C. Repeat violation: Previously cited on 12/6/2024, 12/6/2023	Staff A & B will have Child Abuse & Neglect class completed by 4/30/25	4/30/25	
12 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: A qualified teacher was not observed, supervising the infant room and the toddler room.	Teacher serving Infant Rm is awaiting the registry to update her qualification Teacher in Toddler Rm. is Peggy Rasland Registry level (14)	4/30/25	
13 251.055(1)(f) Child Tracking Procedure Description: The child tracking procedure was not implemented in the three open rooms during the monitoring visit. The tracking procedure was at the front desk.	All children are log in by staff in lobby, books are given to staff after ward. Staff was reminded to take their books	3/20/25	
14 251.06(2)(m) Cleaning Aids - Equipment Description: Cleaning aids and a full mop bucket was observed accessible to children in an unlocked cabinet and on an open stairwell.	Lock was put on storage Room. Also a lock on 1/2 door leading down the stairwell.	3/21/25	

Name - Certified Operator / Licensed Center

Grisby's Child Dev Ctr Site 3

Address - Facility (Street, City, State, Zip Code)

5301 W Burleigh St Milwaukee WI 53210

Telephone Number

414-444-2544

Date - Regulation Visit

3/19/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
15	251.06(9)(f)3. Food - Leftover Prepared Food Description: Leftover prepared food was observed on the counter and not in the refrigerator.	The left over food belongs to the Dwer she left it forgot to take home. Through same day	3/20/25	
16	251.06(9)(f)5. Food - Thawing Description: Ground beef was observed thawing in the sink.	Ground beef had been brought upstairs by staff for the following day mistakenly put in sink not refrigerator	3/20/25	
17	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical logbook and incident book was not reviewed every six months.	Medical log and accident log book we updated same day	3/20/25	

NAME - Agency Worker
Crescenta Sabree, Cindy Matuszak

Date Issued
3/20/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Mrs. Grisby

Date Signed

4/8/2025