

DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

<b>Date Correction Plan Due</b> 12/25/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Grisby's Child Dev Ctr Site 3		<b>Provider Number / Facility ID Number</b> 7000563727 / 003 - 1000339		
<b>Address - Facility (Street, City, State, Zip Code)</b> 5301 W Burleigh St Milwaukee WI 53210		<b>Telephone Number</b> 414-444-2544	<b>Date - Regulation Visit</b> 12/6/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Child #2 and #7 did not have an updated health examination within 2 years of the previous exam.	Child 2 had a updated physical completed 12-10-24  Child 7 physical will be completed by 1-25-25	12/10/24  1/25/25	
2	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: All staff did not have documentation of current biennial training in child abuse and neglect laws, identification and reporting procedures.  Repeat violation: Previously cited on 12/6/2023	All staff completed the Biennial Training 12/11/24 Copies of all staff were forwarded to the registry	12/11/24	

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3	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: The teacher assigned to the infant room was observed to have left the room in order to prepare/heat part of the lunch, leaving 3 infants alone.</p>	The teacher that was to the infant room was Terminated 12-6-24	12/6/24	
4	<p>251.055(2)(c) <b>Mixed-Age Group - Staff-To-Child Ratio</b></p> <p>Description: The toddler and preschool mixed age group did not meet minimum staff to child ratio requirements. Two staff were required, while only one was present.</p>	The second staff had an emergency; she was gone for 11 minutes. Staff will not leave unless she has someone to replace her.	12/6/24	
5	<p>251.055(2)(d) <b>Mixed Age Group With Children Under Age 2 - Group Size</b></p> <p>Description: The group size was exceeded in the combined preschool and toddler room at the time of arrival. A child under the age of 2 years was present in a group of 10 children.</p>	The classroom would have been in compliance if the second staff did not have to leave due to an emergency. Staff will not be leaving unless replaced.	12/6/24	
6	<p>251.055(2)(L) <b>Staff-To-Child Ratios - Non-Classroom Duties</b></p> <p>Description: Staff were not free of non-classroom duties. Teachers used to meet staff-to-child ratio were used to prepare and serve lunch.</p>	We are looking for a staff person its been difficult. I fill in as well as prepare meals. We are still looking for a staff person.	1/31/25	

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7	251.07(1)(c) <b>Television As Part Of Program</b>  Description: Infants were required to watch a tablet while the staff left the room to prepare lunch.	The Staff in the Infant Room was Terminated 12-6-24	12/6/24	
8	251.07(2)(e)3. <b>Prohibited Actions - Physical Restraint, Restriction, Enclosure</b>  Description: Infants were observed strapped into infant seats/feeding chairs, restricting their ability to move about freely while the teacher left the room to prepare lunch.	The teacher in the Infant Room was Terminated 12-6-24	12/6/24	
9	251.07(4)(cm) <b>Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older</b>  Description: A child was observed sleeping in a high chair. Child was not placed on an appropriate sleep surface.	The child was in the infant room. The staff in the room was Terminated 12-6/24	12/6/24	
10	251.07(6)(dm)1. <b>Medical Log Book</b>  Description: Pages were not numbered in the medical/injury log book.	The medical log book was numbered 12-6-24	12/6/24	

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11	251.07(6)(dm)2. <b>Medical Log - Pages &amp; Entries</b>  Description: An entry dated 2/8/2024 was not written in ink in the medical/injury log book.	All teaching staff was reminded to log all entries in ink.	12/6/24	
12	251.08(4)(c)1. <b>Driver Record - Obtain &amp; Review</b>  Description: Documentation of an annual driving record was not on file for Staff B.  Repeat violation: Previously cited on 12/6/2023	staff B annual driving record was completed on 12-12-24	12-12-24	
13	251.09(1)(am) <b>Infant &amp; Toddler - Intake Information</b>  Description: Prior to admission the licensee did not obtain information found on the Intake for Children Under Age Two for two children present at the time of the visit.	Parent completed the intake 12-15-24	12/15/24	
14	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: Child care workers did not document changes in a child's development and routines every three months based on discussion with the parent. This child was moved to the toddler room without updates being made.	Child was in infant Rm teacher was terminated 12-6-24. Staff in toddler room was oriented on intake form and will make sure update will be completed moving forward	12/6/24	

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15	251.09(2)(a) <b>Infant &amp; Toddler - Responding To Crying Children</b>  Description: An infant was observed crying and not attended to while the teacher was not present in the room.	The teacher in the infant room was terminated 12-6-24	12/6/24	
16	251.09(4)(a)4. <b>Infant &amp; Toddler - Diaper Changing Surface Safety</b>  Description: A infant was left unattended on the diaper changing table and not secured.	The teacher in the infant room was terminated 12-6-24	12/6/24	

NAME - Agency Worker  
Jennifer Brees

Date Issued  
12/11/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Jennifer Brees*

12/20/24