

Date Correction Plan Due 2/17/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center New Generation Learning Center		Provider Number / Facility ID Number 3000558853 / 001 - 1003375					
Address - Facility (Street, City, State, Zip Code) 2895 S Moorland Rd New Berlin WI 531513743		Telephone Number 262-821-0199	Date - Regulation Visit 1/8/2025				
	Rule/Statute Number Noncompliance Statement	Correction Plan	<table border="1"> <tr> <th data-bbox="1522 714 1774 787">Expected Completion Date</th> <th data-bbox="1774 714 1988 787">Verification Date</th> </tr> </table>	Expected Completion Date	Verification Date		
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1	251.04(6)(a)6. Child Record - Health History Description: The health report and emergency care plan for Child 1 is incomplete. The health and emergency care plan has a box checked stating <input type="checkbox"/> no specific medical condition. <input type="checkbox"/> Additional documents in the file noted the child to have an allergy. The health history information on file for Child 2 does not have the appropriate box marked to indicate the child's food allergy.	Parent has adjusted child's file Parent has adjusted file	<table border="1"> <tr> <td data-bbox="1522 787 1774 1023">2-6-25</td> <td data-bbox="1774 787 1988 1023"></td> </tr> <tr> <td data-bbox="1522 1023 1774 1198">2-5-25</td> <td data-bbox="1774 1023 1988 1198"></td> </tr> </table>	2-6-25		2-5-25	
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2	<p>251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5</p> <p>Description: There is no record for Child 2 and 3 of having a follow up health examination within the past two years; the last exam for Child 2 was in April 2022 and Child 3's last exam was in March 2023.</p> <p>Repeat violation: Previously cited on 4/19/2023</p>	Both files are complete by parents	2-5-25	
3	<p>251.05(2)(a) Staff Record - Maintenance & Availability</p> <p>Description: At the time of the monitoring visit, there is no file available for review for Staff D.</p> <p>Repeat violation: Previously cited on 4/8/2024</p>	Staff D's file was in file drawer with her full name so staff did not recognize it.	1-10-25	
4	<p>251.05(2)(a)1. Staff Record - Personal Information</p> <p>Description: The file for Staff A and D lacked staff information.</p> <p>The file for Staff C does not have all of the required personal information on file, including emergency contact information and staff's education.</p> <p>Repeat violation: Previously cited on 4/19/2023</p>	<p>Staff A is no longer employed here.</p> <p>Staff D's file is now in file and is complete</p> <p>Staff file is complete</p>	<p>1-17-25</p> <p>1-10-25</p> <p>2-5-25</p>	

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5	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff C, observed providing care and supervision to children, does not have documentation of a completed background check that indicates Staff C is eligible to work in a child care program. Repeat violation: Previously cited on 4/8/2024, 4/19/2023	Finger print APP. has been Made for 2-8-25	2-8-25	
6	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A, B and C do not have the required physical exam on file and have been working at there center for more than 30 days. Repeat violation: Previously cited on 4/8/2024, 4/19/2023	Staff A No longer With us. 1-17-25 <hr/> Staff B app. made <hr/> Staff C has Report Just misfiled	1-17-25 2-14-25 2-5-25	
7	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff hours worked are documented but it does not include what room staff are working in when used to meet staff-to-child ratio. Repeat violation: Previously cited on 4/8/2024, 4/10/2023	Staff has been shown again what to do. Management will monito-	2-3-25	

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8	<p>251.05(3)(b) Abusive Head Trauma Prevention Training</p> <p>Description: Staff A does not have documentation of completing training in Shaken Baby Syndrome/Abusive Head Trauma prior to working with children under 5 years old.</p> <p>Repeat violation: Previously cited on 4/8/2024, 4/19/2023</p>	<p>Currently taking class through the Registry.</p>	<p>3-25</p>	
9	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Staff B does not have a current CPR certificate on file at the center; the most recent certificate expired in July 2023.</p> <p>Staff C does not have documentation of completed CPR certificate within 3 months after beginning to work with children; staff C started working in September 2024.</p> <p>Repeat violation: Previously cited on 4/8/2024, 4/19/2023</p>	<p>all staff will be taking class on 3-10-25</p>	<p>3-10-25</p>	
10	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff A and C started working in September 2024 and have not completed the required biennial child abuse and neglect training.</p> <p>Repeat violation: Previously cited on 4/8/2024, 4/19/2023</p>	<p>Class was done on 2-6-25</p>	<p>2-6-25</p>	

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11	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff B only has documentation on file to work as an assistant teacher but has been working as a lead teacher.	Class was passed but turned in late now will take class again.	3-10-25	
12	251.05(3)(g)1. Assistant Child Care Teacher - Supervision Description: On the day of the monitoring visit, an assistant teacher was observed working alone in the infant room. Repeat violation: Previously cited on 4/8/2024	her class will be done 3-10-25	2-6-25	
13	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: The staff orientation checklist on file for staff A, B, and C is completed but does not contain all the required information, such as prevention and response to emergencies due to food and allergic reactions, administration of medications, the procedure to contact a parent if a child is absent from the center without prior notification, and building and physical premises safety. Repeat violation: Previously cited on 4/8/2024, 4/19/2023	all staff have filled out the proper paper work now	2-6-25	

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14	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: On the day of the monitoring visit, a group of 8 children in the infant room are not supervised by a qualified teacher. Repeat violation: Previously cited on 4/8/2024, 4/19/2023	Staff will be adjusted for apop. coverage	1-9-25	
15	251.055(1)(f) Child Tracking Procedure Description: The centers tracking procedures is not followed when on 1/8/25, 4 children were in attendance in the Toddler room but 7 children were marked in on the tracking record. A teacher supervising a group of preschool children were observed using the hallway bathroom; the teacher reported leaving the clipboard used for tracking in the classroom.	We will use notes for better tracking when class is split staff is reminded to take clipboard again	1-9-25 1-9-25	
16	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: Staff-to-child ratios were not met on 1/8/25 when 1 childcare worker was providing care for 8 children under the age of 2 years when the child care teacher was on break from 12:53pm until 2:21pm. The staff-to-child ratio for this age is 1:4. Repeat violation: Previously cited on 4/8/2024	staff brake time has been adjusted to cover brakes	1-9-25	

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17	251.06(2)(a) Potential Source Of Harm On Premises Description: On the day of the monitoring visit, two infants were observed sleeping in swings; one infant was sleeping with a blanket and the other infant was sleeping with a bib on.	all swings have been removed from room	1-9-25	
18	251.06(9)(f)3. Food - Leftover Prepared Food Description: In the kitchen refrigerator, a container of peaches and leftover spaghetti is not dated.	staff is reminded again to mark food containers. management will supervise.	1-9-25	
19	251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements Description: USDA minimum meal requirements are not always being met when Pop-tarts, cookies, Fritos/Garden of Eatin', and cereal bars are served as a component of snack.	snacks have been changed to comply	1-9-25	
20	251.07(6)(dm)3.a. Medical Log - Observation Or Evidence Of Injury Description: An injury to a child's face was observed during the monitoring visit. Staff reported the injury occurred outside of the center. The injury is not documented in the medical log book.	all books are reviewed and outside injuries will be written down		

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21 251.07(6)(dm)3.c Medical Log - Medication Administration Description: It was reported by staff that medications that are dispensed to a child in care are documented on forms for the parents but not documented in the medical log book. Repeat violation: Previously cited on 4/8/2024	We are now documenting in log books	1-9-25	
22 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: There is no documentation in the medical log book in the infant room was reviewed in the last 6 months. The medical log book in the Preschool room was also not reviewed in the last 6 months; the most recent review date occurred on 6/11/24. Repeat violation: Previously cited on 4/8/2024	Books have been reviewed	1-9-25	
23 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: A medication authorization letter, signed and dated by the parent, was observed in the infant room. The letter does not include the begin and end date of the authorization nor does it specify the times to administer medication but instead stated <input type="checkbox"/> every 6 hours if needed. <input type="checkbox"/> Repeat violation: Previously cited on 4/8/2024	Slips are written out and signed with times and dates	1-9-25	

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24 251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Medications observed in the infant room (Mucus and Cold Relief and Vitamin D drops) are not labeled with the child's name.	all meds are sent home daily and returned with name	1-9-25	
25 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Several medications (children's Tylenol, Mucus & Cold Relief, Saline Spray/drops, and Acetaminophen) are observed on the premise without written authorization from the parent. Repeat violation: Previously cited on 4/19/2023	all meds are sent home and returned only when needed	1-9-25	
26 251.09(1)(e) Infant & Toddler - Provider Training Description: Staff D started working in March 2024 and does not have documentation on file of completing 10 hours in Infant and Toddler training within six months of resuming the position. Repeat violation: Previously cited on 4/19/2023	class will be done by 3-10-25	3-10-25	
27 251.09(1)(j) Infant & Toddler - Crib Mattresses & Coverings Description: Several mattress coverings (sheets) in the Infant room do not fit snugly over the mattress in the cribs.	all sheets have been removed and replaced with proper sheets	1-13-25	

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28	251.09(2)(bm) Infant & Toddler - Sleep Position Description: On the day of the monitoring visit, two infants were observed sleeping in swings.	Swings have been removed	1-9-25

NAME - Agency Worker
Kristin Keck, Maureen Slatten

Date Issued
1/31/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Rechelle Becke

2-16-25