

Date Correction Plan Due 7/28/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
---------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Phantom Lake Ymca Camp		Provider Number / Facility ID Number 3000557283 / 001 - 245006	
Address - Facility (Street, City, State, Zip Code) S110w30240 Ymca Camp Rd Mukwonago WI 53149		Telephone Number 262-363-4386	Date - Regulation Visit 7/7/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	<p>252.425(1)(b) Child Tracking Procedure</p> <p>Description: Child tracking did not record proper absence from group on field or in discord.</p> <p>Repeat violation: Previously cited on 7/28/2023</p>	<p>converse with our staff about child tracking procedures.</p>	<p>8/1/25</p>
2	<p>252.43(2)(b) Accessible Toxic Substances, Power Tools</p> <p>Description: Unlabeled sunscreen marked <input type="checkbox"/> keep, out of reach of children <input type="checkbox"/> left sitting near backpacks accessible to campers</p> <p>Repeat violation: Previously cited on 7/25/2024</p>	<p>Discuss the importance of hazardous materials and methods to prevent exposure</p>	<p>8/1/25</p>

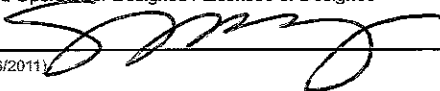
Name - Certified Operator / Licensed Center Phantom Lake Ymca Camp		Provider Number / Facility ID Number 3000557283 / 001 - 245006		
Address - Facility (Street, City, State, Zip Code) S110w30240 Ymca Camp Rd Mukwonago WI 53149		Telephone Number 262-363-4386	Date - Regulation Visit 7/7/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	252.44(6)(e)3m. Medication - Administer As Labeled Description: Medication form directed 5 year old receive 10 mg dosage. Label indicated 2.5 mg dosage	Converse with staff and Parents about label instructions and proper dosages	8/1/25	
4	252.44(6)(i)7. Sun Protection, Sun Screen, Insect Repellent Description: Sunscreen not labeled with child's name as required Repeat violation: Previously cited on 7/25/2024	Inform staff of labeled processes of campers possessions.	8/1/25	
5	252.44(9)(c) Firearms & Archery - Equipment Storage Description: Archery equipment not property locked and secured. Door open and accessible while children in day camp were in the area surrounding the archery range	Discussing with staff staff safety protocols at Archery	8/1/25	

NAME - Agency Worker
Paul Spink

Date Issued
7/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



8/31/2025