

Date Correction Plan Due 12/27/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.085, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Allendale Academy LLC		Provider Number / Facility ID Number 2000567362 / 001 - 1001643	
Address - Facility (Street, City, State, Zip Code) 7507 7Th Ave Kenosha WI 53143		Telephone Number 262-654-1430	Date - Regulation Visit 12/10/2019
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(2)(L)1.a. Monitoring Results Posted Description: No monitoring results posted and visible to parents	Up to date monitoring Results have been posted in front entry on parent Bulletin Board	Complete 12-22-19	
2 251.05(2)(a) Staff Record - Maintenance & Availability Description: Two requested staff files not available for review in the building.	Staff files are present in building and up to date. Director had files at her residence for review.	Complete 12-22-19	

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7507 7Th Ave Kenosha WI 53143		262-654-1430	12/10/2019	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
3 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff file reviewed did not include AED on CPR certification	CPR/AED Has completed on 11/5/19. Waiting for certificates from Instructor.	1-10-20		
4 251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: No recorded continuing education in 2018 or 2019 for staff file reviewed Repeat violation; Previously cited on 12/20/2018	Staff member is currently enrolled at Gateway Tech. Will submit transcripts end of semester.	1-31-20		
5 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: Three assistant teachers alone with two groups of children during the visit	Of the 3 Staff members in the classroom... I was Lead Teacher 2 were Assistant	Complete on visit		
6 251.055(2)(d) Mixed Age Group With Children Under Age 2 - Group Size Description: 12 children in one group including a child under age 2	Staff have been informed of ratio/group requirement must take place immediately after nap.	12-12-19		

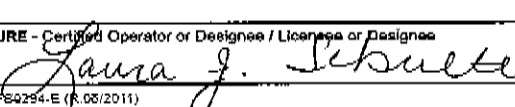
5)(Cont) - Lead Teacher was assisting Licensors during visit. Director/Administrator had to leave center due to a prior appointment. 2nd Lead Teacher was outside with children on the playground.

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7 251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Enclosure not four feet tall surrounding outdoor play area	Enclosure will be fixed or replaced when weather permits.	6-30-20	
8 251.07(1)(e)4. Daily Outdoor Activities Description: Children denied outdoor play. Weather did not qualify as inclement	Staff have been instructed and counselled on requirements of daily outdoor activities.	12-12-19	
9 251.07(5)(a)5.a. Menus - Post Description: No menu including snack information posted for week of 12/10/19	Director had just returned from purchasing snacks and had not yet posted upcoming menu.	12-12-19	
10 251.07(6)(dm)1. Medical Log Book Description: Med log for the 3 to 5 year old room not in a stitched bound book as required by rule.	New med log book has been purchased and implemented in 3 to 5yr. old room.	12-12-19	

9) (Cont.) Director will post menu before purchasing snacks per a 2 week time frame.

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11 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: School age medical log book lacked documentation of a six month review	Med log book was reviewed and updated. Staff was informed + counselled on review requirements	12-22-19	
12 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Inhaler stored on site without parental authorization	Inhaler was returned to parent. Child only attended in summer. Staff informed of medical authorization form requirements	12-22-19	
13 251.07(6)(f)8. Current Authorizations For Medications On Premises Description: Medication stored on site with authorization that ended August of 2019	Medication was removed from med. box and discarded. Child no longer attends center. Staff informed of med. box requirements	12-12-19	
14 251.09(1)(am) Infant & Toddler - Intake Information Description: No infant intake available for child in care	Intake form had been given to parent for review + changes but had not returned. Form is now present in classroom.	12-13-19	

Name - Certified Operator / Licensed Center Allendale Academy Llo		Provider Number / Facility ID Number 2000567362 / 001 - 1001643	
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
15 251.09(4)(a)2. Infant & Toddler - Wet Or Soiled Diapers Description: Child with soiled diaper not changed promptly. Diaper changing table in dark nsp room. No space for awake children to be changed.	Staff have been re-informed regarding Diaper changing requirements. Changing mat have been added + supplies to other classroom.	12-12-19	
16 251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: One step process used to clean and sanitize the diaper changing surface	Staff have been instructed of proper 2-step cleaning process and proper cleaning materials added to the diaper changing area.	12-12-19	

NAME - Certification Worker / Licensing Specialist Paul Spink	Date Issued 12/11/2019
SIGNATURE - Certified Operator or Designee / Licensee or Designee 	Date Signed 12-27-19

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