

Date Correction Plan Due 11/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Northern Door Children's Center	Provider Number / Facility ID Number 2000560542 / 001 - 1002104
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Address - Facility (Street, City, State, Zip Code) 10520 Judith Blazer Dr Sister Bay WI 542349021	Telephone Number 920-854-4244	Date - Regulation Visit 10/3/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff B and C did not have training on child abuse and neglect reporting requirements at least every 2 years.	Staff B & C both completed the online training and received certificates on 10/10/25	10/10/25	
2	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log books were not reviewed every 6 months.	All medical logs were reviewed and are up to date	10/3/25	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child care workers did not document changes in a child's development and routines every three months with parents. Repeat violation: Previously cited on 2/13/2024	All Under 2 Plans were updated by 10/10/25. Educ. Coordinator will check for completion 5x's per year.	10/10/25

NAME - Agency Worker
Erin Taylor

Date Issued
10/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

C. Sinkner - Pest

Date Signed

10/30/25