

# Attachment A

MAY 08 2023

STATE OF WISCONSIN

Date Correction Plan Due 5/3/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Country Creek Learning Center		Provider Number / Facility ID Number 1000571861 / 001 - 1004337	
Address - Facility (Street, City, State, Zip Code) 6187 Portage Rd. Deforest WI 535322938		Telephone Number 608-244-3626	Date - Regulation Visit 1/31/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.04(2)(h)9. Policy Submitted & Implemented - Emergency Plans  Description: On January 19, 2023, the Emergency Plan of Care in a child's file was not followed when staff did not call 911 as documented on the child's Emergency Plan of Care after the child consumed a known allergen.  - mom was called before 911 after epi-pen was administered	- Teachers all have copies of each child's health form and emergency care plan - Teachers have reviewed each child's care plan + signed off that they have reviewed them. - Teachers + Director have signed that they are aware that they need to call 911 after administering an epi-pen - before anything else.	5-1-2023
2	251.04(2)(m) Health, Safety & Welfare Of Children  Description: On January 19, 2023, staff placed a child's known allergen on the table, accessible to the child, and the child consumed the allergen and had an allergic reaction.  Repeat violation: Previously cited on 11/14/2022 * we did not receive the first violation until after the second occurrence.	* There will always be milk on classroom tables at snack + meal times this is unavoidable. - Any child with a food or milk allergy will be seated at a separate table. - Any child with a food or milk allergy will have their milk or snack provided by their parent when necessary. - milk allergy children will have their own cups labeled with their name on it. - One teacher will be in close proximity of the allergy table to prevent the child from going to another table.	5-1-2023

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3	<p>251.06(3)(b)3. Emergencies - Staff Responsibilities</p> <p>Description: Staff stated that they were not aware of what their responsibilities were and what action steps to take in an allergic reaction emergency.</p> <p><i>* It is in the staff handbook + gone over during orientation</i></p>	<p><i>- These steps are in the employee handbook and gone over during the employee orientation.</i></p> <p><i>- These steps will be reviewed at staff meetings 2x per year 5-1-2023</i></p> <p><i>- All current staff have been made aware of their responsibilities and steps to take in an allergic reaction emergency. Each staff person has signed that they understand the steps. All new staff will sign that they understand the steps when it is gone over during their orientation.</i></p> <p><i>- All staff will participate in a training on food allergy safety and emergency care plans. * (this will be completed as soon as we are able to schedule the training).</i></p>	

NAME - Agency Worker  
Kimberly Liebhart

Date Issued  
4/19/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Wasa Bishop*

Date Signed

*4/24/2023*